

WSU ITSAC MEETING - Minutes - approved

MEETING INFORMATION

Date: July 23, 2020

Time: 1:00pm – 3:00pm

Location: <https://wsu.zoom.us/j/439466318?pwd=STIJVWdrVndZRDFkZVB0K0FLZm1oUT09>

1. Welcome and Approval of 05.28.20 minutes - APPROVED

Sasi Pillay

2. Status of Policy reviews and approvals (attachment)

Tom Ambrosi

- Policies were reviewed by and approved by ITSAC as well as a second group. Policies were then approved by the President's Cabinet on 07.13.20.
- These policies must be implemented within one year
- Centralized funding will be requested for some of the expense involved

3. Status of Open Audit Findings

Tom Ambrosi, Tony Opheim, Sasi Pillay

- We moved from 126 initial audit findings to a single digit of items that have not been closed

4. Mobile Device Working Group Update – Intune

Kevin Imel

- Sub-Committee has been meeting weekly for the last few months with representation from most campus locations
- Dan Hamilton enlisted a Microsoft engineer who was instrumental in working through many issues and problems which have been resolved and group is moving forward
- Test cases are running in the MDM
- Managing Chromebooks and like devices have raised questions
- Expend MAM offerings for broader testing by IT professionals
- ITSAC group may be added as a testing group into MAM
- Universal go-live for all WSU is anticipated for this fall, date to be determined
- Baseline policies are being used but are in a non-readable form and will be converted to understandable terms and will be ran through ITSAC for consideration
- Kevin met with Tom Ambrosi regarding concern over security and the consideration that the Covid-19 telework process may not address some policies as far as WSU data and personal mobile device access
- Training may be helpful in setting responsibilities and direction for users who may access WSU data on personal devices and ethics considerations need to be addressed
- Covid-19 level of risk needs to be phased back to address non-emergency governance of telework

5. MFA Rollout and Email Configuration Changes

Todd Weston, Tom Ambrosi, Dan Hamilton, Tony Opheim

- The outcome of the tests is that the response to the configuration is as expected with no major surprises
- The MFA requirement is what we have broadcasted per device
- A device-oriented policy does eliminate MFA for the set number of hours on the same device
- The requirement to switch to Outlook for access to email must be widely messaged out
- Messages need to be specific to one certain topic and worded in layman terms, so messages can be easily understood
- The MFA timeframe was discussed. The hours could be adjusted from 10 to 24 hours. Sasi will discuss with the President.

Other:

6. DocuSign -

Dawn Barnard

- Dawn has been working through security issues with DocuSign
- The cost is estimated at \$4 per envelope

Next ITSAC meeting - August 27, 2020 | 1pm - 3pm