

# WSU ITSAC MEETING - Minutes - approved

## MEETING INFORMATION

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**Date:** May 28, 2020

**Time:** 1:00pm – 3:00pm

**Location:** <https://wsu.zoom.us/j/439466318?pwd=STIJVWdrVndZRDFkZVB0K0FLZm1oUT09>

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### 1. Welcome and Approval of 05.12.20 minutes - APPROVED

*Sasi Pillay*

- Sasi and Dawn are working with Deans and Chancellors to work toward funding a Mathematica site license

### 2. Policy review and approval (attachments)

*Tom Ambrosi*

- Tom reviewed the process being taken as to this policy list
- The final standards and policies will be reviewed annually by ITSAC and appropriate sub-committees
- Sasi pointed out that time, budget, and governance will play a factor into compliance of these policies
- Written procedures and/or university-wide procedures will be required for some policies
- The following policies were approved today by ITSAC:
  - a) Draft BPPM - Audit and Accountability Policy
  - b) Draft BPPM - Configuration Management Policy
    - Includes hardware and software controls
  - c) Draft BPPM - Information Security Planning Policy
    - Steps and controls that need to be in place when deploying a system or service
    - Control objectives are defined
  - d) Draft BPPM - Risk Assessment Policy
    - Requiring risk assessment for deployed systems and services
    - Output of assessments need to be improved
  - e) Draft BPPM - Security Assessment and Authorization Policy
    - Understanding what the necessary controls are and being sure those controls are in place
  - f) Draft BPPM - System and Information Integrity Policy
    - Replaces EP14 which was the antivirus policy
    - Controls malware and provides overall system monitoring
  - g) Draft BPPM - Wireless Local Area Network (LAN) Management Policy
    - Replace EP13
    - Covers definitions and how wireless networks will be maintained
    - The intent of this policy is to provide a baseline as to what we have now and what we can do at this time. Revisions will be necessary as technology evolves over the next 6 - 24 months.

### 3. Scantron

*Sasi Pillay*

- The question is how can we move to on-line assessments? In the GUCs, the WIFI is quite poor. We have the right tool to do high-quality assessments across the state. We have plans to complete the roll-out of wireless Access Points for Todd as well as for QUE. We will tackle the rest of the GUCs in the future as time allows. We have approximately 300 units to be installed with a target for completion before fall semester.

- On-line assessments come with an obligation to invest in proctoring services and with no real easy answer
- We have two Scantron units and are currently using one of them. When one is broken, and we are unable to get parts or get a replacement, we will have to move more quickly to an on-line assessment.
- Carson College of Business wants to be included in the conversation. If much of teaching is on-line in the fall, an executive decision needs to be made to allow for planning. A time-line to implement must be discussed.
- AOI points out that there are a lot of diverse aspects to consider. Circumstances and different needs and approaches will need to be considered.
- Sasi will be receiving a list of rooms planned to be converted to Zoom rooms from Dave Cillay. Once received, Sasi will share the list with ITSAC.

#### 4. Other:

##### a. Sasi asked Tony to talk about computer labs and virtual desktops -

- Enterprise VDI project working on a phased package within amazon web-services will be able to use either a full VDI DVI experience or app-stream with intent to have a base where colleges do not have expertise, we will provide a basic version
- AWS can deploy to thousands of places with just a browser
- Basic package will be available in June
- CCOB, in partnership with ITS, have AWS and Microsoft and will be using VDI in the fall

##### b. Sasi shared a drawing with the group - Architecture of Regulated Environment

- Group discussion ensued
- Carson College of Business is asking to be informed of plans and/or progress made on this subject

##### c. Sasi says that as we move more classes to on-line, the basic physical labs will need to move to cyberspace

- Alternate environment such as Mind Craft
- Sasi is soliciting people to work with us, including Greg Crouch and AOI among others
- Christopher Coons shared the following link for further information:
  - <https://li.wsu.edu/teaching-tool-boxes/options-for-virtual-labs-and-simulations-for-laboratory-based-courses/>

##### d. Wendy Steele reminded us to remember the important layer of accessibility as we move through these issues

Next ITSAC meeting - July 23, 2020 | 1pm - 3pm