

WSU ITSAC MEETING - Minutes - APPROVED

MEETING INFORMATION

Date: October 10, 2019
Time: 1:00pm – 3:00pm
Location: Pullman: Todd 575, Zoom 609588512

MINUTES

1. Welcome/Introductions/Approval of 09.12.19 minutes - APPROVED

Sasi Pillay

2. Email configuration changes – subcommittee will be established

Tony Opheim

Objective: Discuss the need for these changes and agree on assignment to infrastructure subcommittee for development of implementation and associated communications strategy

- ITSAC Infrastructure met this morning and discussed this issue
- Much of the campus was negatively affected by the July change
- Internal and external review was not thorough enough
- ITSAC to appoint a subcommittee and a chair to address this issue and to plan recommendations and time lines.
 - ❖ Would like University Marketing and Communications to be involved on this committee
 - ❖ Those interested in serving on this committee, please contact Tony

3. ITS partnering funding, wireless project – subcommittee will be established

Tony Opheim

Objective: Discuss and agree on a high-level framework for prioritization of funding and assignment to infrastructure subcommittee

- Thanks to the Omnibus we can take some items off the list for, according to the rules of MCI, seven years, including - Splunk, F5s, Wireless controllers
- The MCI pod may be specific to Pullman – Dawn Barnard will answer this question
- Asking for ITSAC to support Tony's Infrastructure Subcommittee to produce a rubric and explore how far can we get with \$100,000, including partnering discussion. Will come back to ITSAC for review.
- Facilities Liaison Group has had discussion on some of these same projects and we will work closely with Den Bowker to bridge the two groups
- Looking for volunteers to be members on this project. Contact Tony.
- ITS's long-range master plan should be established, a budget planned and presented to the President for funding. Plan should include: physical security plans, capital projects, deferred maintenance and budget.

4. Accessibility update

Sasi Pillay, Wendy Steele

Objective: Discuss the current status and next steps

- Assembling a compliance and accessibility working group to review and investigate tools and strategies. Will involve other university constituents.
 - Additional members are being recruited including IT staff and faculty. Please contact Wendy Steele and Sue Gilchrist if interested in serving on this working group.
- Work will include: revision of the issue paper followed by ITSAC review and then paper will be presented to the President

5. Building Bridges Conference

Sasi Pillay

Objective: Discuss the current status and next steps including personal involvement

- Will be held at the Convention Center, Spokane, WA, with an expected attendance of approximately 300
- August or September 2020 and running 1.5 days
- WHETC and NWACG are overall sponsoring group
- Conference planning committee – Michael Stamper has been appointed to the committee
- Please contact Sasi with topic items and with names to be considered for session chair positions
- Vendor sponsors have committed to approximately \$5,000 per group
- AOI Conference planning group will handle much of the planning and record keeping
- CIO communication out to community to encourage attendance by WSU staff to attend as training/professional development leave
- Bill Bonner is concerned that both conferences are vying for the same speakers, vendor sponsors, time frame, etc.

6. Scantron / Crowdmark

Greg Crouch, Greg Neunherz

Objective: Discuss the current status and next steps

- In the next few weeks, this issue will become very straight-forward

7. Sub-Committee updates

Objective: Information sharing

Procurement Sub-Committee:

- 1) Bill Bonner and Greg Neunherz - Identify enterprise licenses including SAS and SPSS. We are being asked to track financial models. Dawn Barnard could bridge us to the financial AFO Committee which Greg and Bill would attend.
- 2) SPSS funding model needs to be discussed and moved forward. Would ITS consider making it available to all students?
- 3) In the future, it would be a good plan to have one FTE for vendor management to work with all proposals as well as an approved funding model

8. Cybersecurity Awareness Summit

Sasi Pillay, Tom Ambrosi

Objective: Information sharing

- October 30, 2019, 1-4pm, Butch's Den, CUB L60, Zoom 521571138
- Guest speaker: Daniel Howerton, Senior Threat Analyst, Proofpoint
- Encourage attendance to increase awareness
- Refer to the ITS website for information and updates

9. Cyber Security Training - online

- The President has recommended that cabinet members take the 30-minute leadership training
- The list of modules recommended to the cabinet will be attached with minutes
- The goal is to have all staff and faculty at WSU to eventually to take this annual training
- Units can piggy-back off of the license but will pay for their licenses
- A conversation should be had so that all areas are aware and involved in the discussions around training
- We should look at other trainings and also integrate with HRS so that completion can be tracked
- Contact Tom Ambrosi if you are interested in this discussion or training

10. BYOD policy

Tom Ambrosi

Objective: Discussion of draft policy and the next steps

- Please read the document (distributed 10.10.19) and provide feedback to Tom Ambrosi
- The State policy went into effect June 30, 2019
- Our policy will go into effect as soon as approved, but an exception process will be made available until units can become compliant
- There will need to be exceptions regarding faculty travel between foreign countries