

WSU ITSAC MEETING – Minutes / Approved

MEETING INFORMATION

Date: March 28, 2019
Time: 1:30pm – 3:30pm
Location: Pullman: Todd Addition 575; Zoom 770642586

MINUTES

1. Welcome/Introductions/Approval of 03.01.19 minutes - APPROVED

Sasi Pillay

- Minutes will be forwarded to President Schulz re: WSU Strategic Planning Dialogue which was facilitated by Chris Keane and Erika Austin at 03.01.19 ITSAC meeting.

2. Electronic Signature (attachments – drafts 90.50, 90.50.1 and ITSAC comments)

Sasi Pillay, Deb Bartlett

- Craig Howard will work with athletics and will send verbiage to the working group within two weeks
- Deb Bartlett will finalize the draft and route to ITSAC before sending on to the President's Cabinet. Deb reminded the group that this policy revision is going on two years and the working group would like to submit to the President's Cabinet as soon as possible.
- Bill Bonner recommends not making the policy more restrictive than state and federal law

3. ITSAC Discussion Item Procedural Rule Proposal (attachments - ITSAC Agenda Read Ahead Template and ITSAC Procedural Proposal Read Ahead) - APPROVED

Bill Bonner

- Bill presented the ITSAC Agenda Read Ahead procedural proposal and the Agenda Read Ahead template
- Group agreed to begin using this procedure
- Sasi pointed out that agenda items will bullet down with the purpose and expected outcome of the item

4. MDM update - CORETECH and DEP integration

Craig Howard

- CoreTech is the Apple Store and takes WSU PCard as well as IRI and payroll deduction
- Enables any WSU purchased Apple product to enroll into any MDM solution
- This would add a third vendor option
- We are moving toward pilot stage

5. Jira ticketing system discussion

Sasi Pillay (agenda item brought forward by Tony Burt who was unable to attend meeting)

- Greg Crouch – Faculty Senate and staff submitting grants is requesting Jira as a shared response between areas and impacts all research grants at all campuses
- What is the process for someone to be added to the JIRA user community?
 - Submit the request to be included in the user community group to Crimson Service Desk.
- Bill Bonner will send a list of the cloud tools being used to Brandt Schroeder and ask how that will translate to premise use of JIRA
- Sasi asks that all of us bring service needs to the group so that we can work together toward Enterprise solutions
- Greg Neunherz – we are looking for asset tracking, and dashboards that pass to ITS
- Send JIRA issues to Crimson Service Desk and solutions will be found for most (search function, unique ticket identifier, etc.)

6. Scantron update

Christopher Coons

- The work group produced a proposal, but there is no funding for moving forward with Scantron.
- What is the next step? Detailed conversation with purchasing where the procurement committee will present suggestions
- University site license is \$49,900 through June 30, 2020 with 7,700 unique users
- A meeting will be scheduled with Cougar Prints' Ed Sala, Tony Opheim, Sasi Pillay, Christopher Coons, Greg Crouch, Greg Neunherz and Bill Bonner
- A future step will be to move forward with contacting departments

7. Subcommittee updates

I. Procurement Committee:

Greg Neunherz, Bill Bonner

- Committee will have a read-ahead for May 16, 2019 ITSAC meeting

II. Infrastructure Committee:

Tony Opheim

- Zoom site license is officially on hold pending funding. We hope to hit the fall with a funding deadline of May 15, 2019, leaving us 90 days to prepare for fall implementation of Zoom.
- The dollar amount in front of the zoom license is \$90,000. All-inclusive funding, including infrastructure refresh in the name of instruction is \$300,000.
 - We have met with the President and Stacy Pearson several times but have not yet seen funding
 - Sasi will send Zoom information to Dan Bernardo on the advice of Erica Austin
 - Sasi, Tony, Dave Cillay and Daryll DeWald are meeting to discuss Zoom funding
 - Extension classes did not connect at 100% last year due to central infrastructure issues

III. Hack-a-Thon was successful with a Study-Buddy app winning the application competition. This app will move into a production service and added to the WSU Mobile app.

- A centralized scheduling app won the student choice award. This app will identify clubs approved by WSU / how to join, club events, etc.
- Fall Hack-a-Thon will include all campuses as well as online
- Mike Corwin reminds group that the WSU Mobile Ecosystem governance group would like to have representation from each campus.
 - Send name and affiliation to Sasi if you want to be involved in the WSU Mobile Ecosystem – Governance Group.