

WASHINGTON STATE UNIVERSITY ENTERPRISE SYSTEMS

MONTHLY STATUS REPORT



2018
FEBRUARY

Focus

Teamwork

At **Enterprise Systems** we
strive to be a
**responsive provider of
high quality technical
solutions and services** to
Washington State
University.

Integrity

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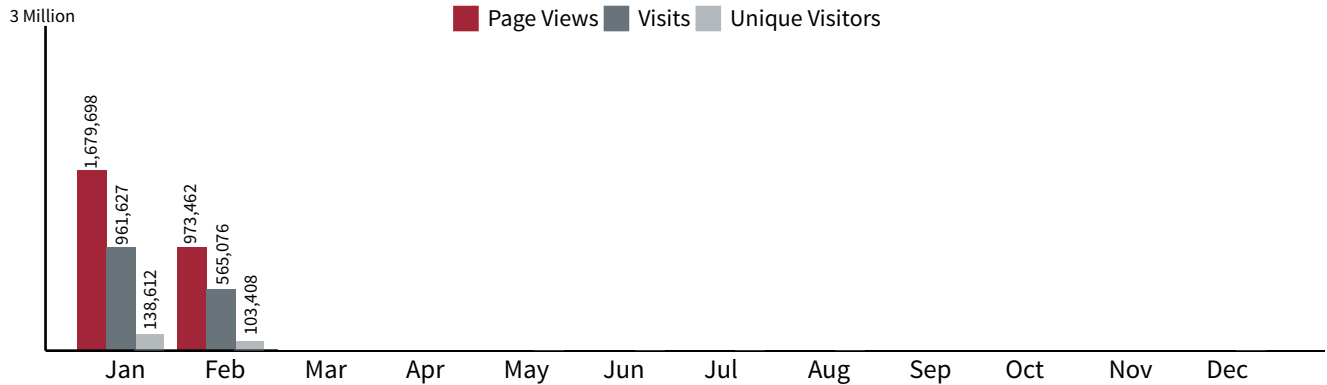
18 COMPLETED PROJECTS

18
Projects Completed
This Month

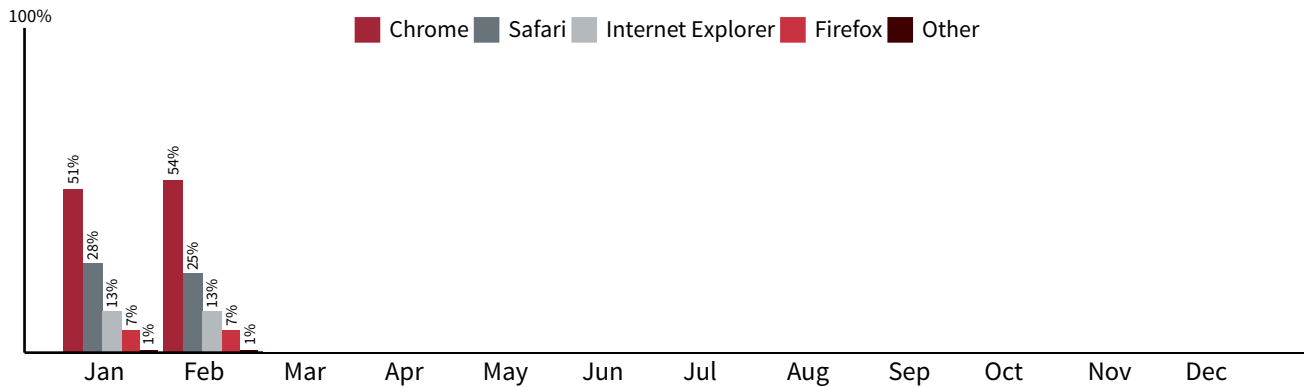
Student Information System

The following monthly statistics are analytics gathered from the student information systems web based application that is found at my.wsu.edu.

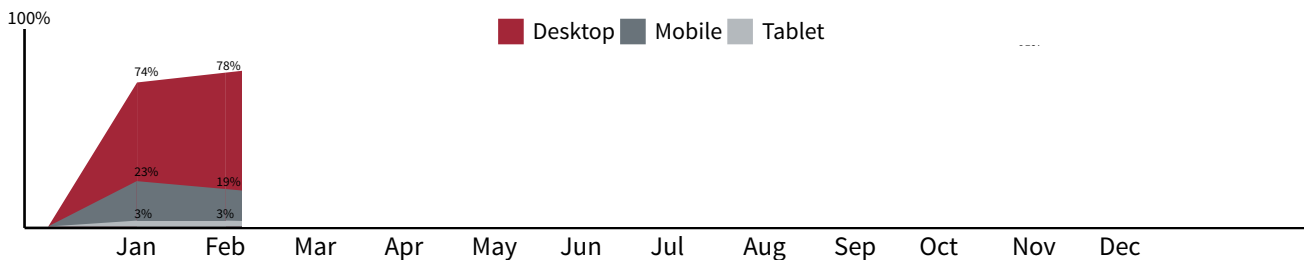
Visitor Statistics



Browser



Device





JIRA

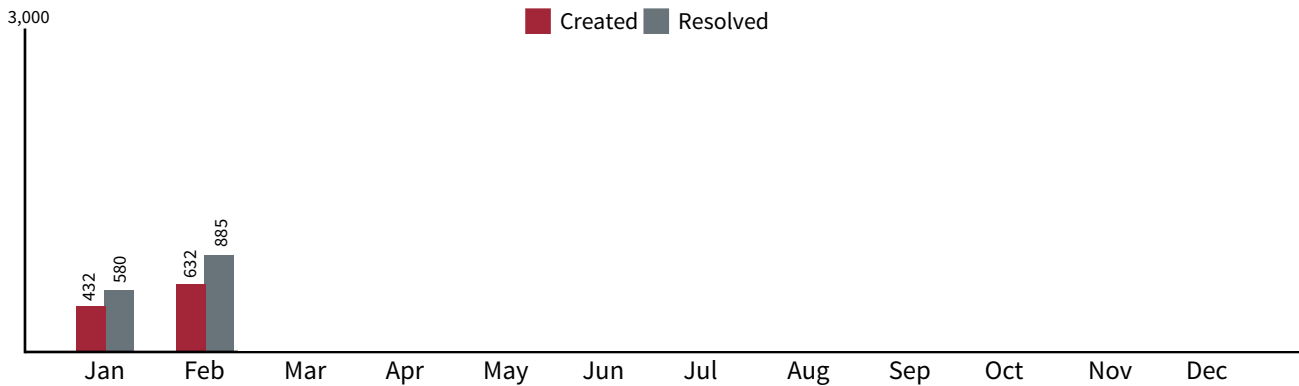
Enterprise Systems utilizes Atlassian products to manage our projects and service desk. JIRA is used to manage projects, service requests, technical and functional work within Enterprise Systems.

JIRA Service Desk

Enterprise Systems relies heavily on its service desks to provide responsive customer support. Our service desks funnel all of our work to the appropriate individuals within Enterprise Systems. Project requests, questions, bugs, and other issues are submitted via our service desks.

- 3,870 cases submitted
- 3,914 cases resolved

JIRA Issues - Not Including Service Desk





Academic Advisement

College of Education - Field Placements

The College of Education will create a responsive, centralized data system in order to systematically and comprehensively gather evidence on candidate learning, program operations, placement rates, clinical experiences, and candidate characteristics.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: November 30, 2017

Project Update: Very little progress has been made on this project this month. Majority of the project tasks are past due and not being worked on.



Admission & Recruitment

Campus Solutions 9.2 Admissions Fluid

The Classic myWSU interface was designed years ago, prior to the general adoption of smaller screened devices like tablets, iPads and smart phone. The self service experience on these smaller devices is poor. Each year, more and more users are accessing myWSU via smaller mobile devices as opposed to desktop computers with larger screens. FLUID is Oracle's design to meet the increasing demand for a mobile friendly environment. The new FLUID interface provides a responsive mobile-friendly interface to enhance the self-service experience and ensure that myWSU users can complete their tasks on any device. The myWSU environment was upgraded to Peoplesoft Campus Solutions version 9.2. Among other things, the upgrade to 9.2 delivers the functionality to enhance the user experience by offering fluid homepages, fluid tiles, and fluid pages. For several years, admissions offices across campuses and careers have desired a mechanism for displaying targeted information to applicants based on the status the application. Enterprise Systems has been unable to provide these services due to limitations of the current infrastructure. The FLUID interface, together with the coming decommissioning of the myWSU Portal environment, present an opportunity to reconsider and implement solutions that were previously undeliverable.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: August 31, 2018

Project Update: Project plan is completed.

CollegeNet Application Bolt-on Separation

The admissions offices across Washington State University currently use a batch load process to load admissions application into myWSU. The batch load process runs through the CollegeNet bolt-on. The CollegeNet bolt-on was first applied to myWSU during the implementation of the student information system. In the last couple of years, Oracle delivered File Parser. File Parser can be configured to load admissions applications without the CollegeNet bolt-on. Currently, every time a department or CollegeNet make changes to fields in the applications and file layout the CollegeNet bolt-on must be reconfigured and fully tested to ensure functionality is still intact. By utilizing File Parser to load admissions application admissions offices across Washington State University will have increased flexibility on the information that loads in to the student information system.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: June 1, 2019

Project Update: Project is in progress. The GRAD application file mapping is being created. BUSN and UGRD file mapping are being worked on. All CTMs have been created and file layouts sent to CollegeNet. CollegeNet is

delivering test files in the new layout. We are still waiting on an updated INTL/IALC layout definition from CollegeNet. Technical work is being discussed and tasks created as needed.

Managing Admission Offer Acceptance

Design a configuration table in myWSU that will allow users options and flexibility for managing acceptance of admission offers using the following values: Academic Career, Campus, Admit Type, Admit Term, Student Type (Domestic or International).

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: April 30, 2019

Project Update: Project plan is completed.

VetMed Integration Reconfigure Application Load

Reconfigure VetMed application load.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 30, 2018

Project Update: Went live on 2-19. Manually ran the file. We are still working on permissions for the VETMED SSIS to drop a file on DASH and to retrieve a file from DASH. This is the last portion that needs to be finished.

WebCAPE

This project will track the work associated with the configuration of processes involved in the automated retrieval and uploading of WebCAPE scores into myWSU.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 30, 2018

Project Update: Project has been put on hold for the last few months. Technical work has commenced and is about to be completed.

Business Objects Upgrade 3.1 to 4.2

Upgrade the Business Objects Environment from XI 3.1 to 4.2, including upgrading the database from SQL Server 2000 to SQL Server 2014.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: September 22, 2017

Project Update: Project is moving forward with the most recent vendor suggested fix to the new Webi installation to correct the migration issues with converting reports over from Deski. This bug had been fixed in the previous version and when the vendor suggested we update to the new version and we did, the bug re-appeared after the updated version was installed. The team will be rolling back to the previous version that had the migrated reports working and validated by a group of power users. After the Webi system is back to the corrected version, we will invite the power users back to the lab to validate once last final time on Friday January 26th.

OBIEE Migration from Portal

OBIEE currently uses Oracle Campus Solutions Portal to handle authentication and roles from Campus Solution for authorization. Enterprise Systems will be retiring the Portal in March requiring OBIEE to use an independent authentication method. Utilizing an independent authentication method will make OBIEE directly accessible to users. This separation will also help identify OBIEE as a data repository that



encompasses more than Student Information data.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 30, 2018

Project Update: After implementing and testing two different authentication methods that utilized SAML Enterprise Systems was able to determine that Web Logics shortcomings and our version of SHIB are unable to complete the communication chain required to implement this form of authentication. Due to time constraints around retiring the portal we will be implementing the current portal login process in campus solutions. This will allow the portal to be retired and more time to implement a stand alone authentication method..

Sunset Data Stage

Data Stage supports delivered subject areas in OBIEE. Upon completion of the Admissions Snapshot subject area, there will no longer be a need to support these delivered subject areas. The customized ones that we have created are robust and validated, and will be what we use for warehouse reporting moving forward. By sun setting Data Stage we will free up resources and get all end users on our validated subject areas. This will require end users to migrate all of their reports to either Student Data Warehouse, Admissions Snapshot, or Census subject areas.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 28, 2018

Project Update: The project charter is being constructed. We learned that the required upgrade to OBIEE is contingent on datastages removal. This changes the scope of work and adjustments will need to be made to the charter. We are looking to meet and plan out this project in more detail after the 9.2 go live in July.

Business Systems

Access to Unofficial Transcripts in myWSU

At a certain point after a student is no longer active in myWSU (Graduation for example) their security access is revoked and even if the Help Desk resets their password and they gain access to myWSU, they still can't access and print an unofficial transcript.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: The project request has been approved and project charter is being created.

Mapping Financial Accounts to MyWSU

The purpose of this project is to map Washington State University's Financial Chart of Accounts to General Ledger Interface Definitions on Item Types in PeopleSoft Campus Solutions (MyWSU).

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: The project request has been approved and project charter is being created.

Paid Sick Leave I-1433

On November 2016, Washington state voters passed Initiative 1433 (I-1433) proposing an increase to the minimum wage and sick leave to all individuals employed in the state. For additional specific details regarding I-1433 visit lni.wa.gov/WorkplaceRights/Wages/Minimum/1443.asp. In anticipation of new sick leave policies Human Resources, Payroll

Services, University Information Systems, Student Financial Services, and the Budget Office have been meeting to discuss Labor & Industries' developments towards this initiative in order to coordinate the university's response. Labor & Industries has begun to finalize policies around I-1433, at this point the Washington State University (WSU) Human Resource office is ready to request IT modifications outlined in this document to begin, I-1433 scheduled to be in effect as of January 2018.

IN PROGRESS (AT RISK)

Expected Completion Date: March 9, 2018

Project Update: Deadline adjusted to accommodate for the work involved with making adjustments reported from HRS on the I-1433 law requiring that employees share partial hours accrued. Items left to complete are phase 2 items focused on the extended management of this data (rolling accruals forward from year to year, adjustments to appointment limitations to support accrual management.)

Revisit Blackboard Campus Solutions Integration Points

This project will review current integration points between Campus Solutions and Blackboard. If integrations can be improved or additional endpoints created this project will handle these changes.

IN PROGRESS (AT RISK)

Expected Completion Date: TBD

Project Update: No Update.

Supervisor ID Mapping

Modify the PERMS Position and Appointment management system to provide for an optional Supervisor ID associated with each position/appointment. Validate this ID against a list of WSU IDs with active appointments. Make this Supervisor ID field mandatory at some point in the future. Modify the TEMPS Temporary Employee Position System to require a Supervisor ID for each appointment, instead of the current free-form name field. Validate this ID against a list of WSU IDs with active appointments. Provide monthly, automated, electronically delivered reports at the Org and/or Department level displaying all positions without existing Supervisor ID information. Provide reporting to detect errors and changes in supervisor information that requires manual correction.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: May 1, 2018

Project Update: Building out project plan, Noel and Carl are researching for software currently on the market to see if there is anything that can be purchased to meet requirements.

Windows 2003 Migration

Design and implement new Windows Server infrastructure, and migrate all Windows applications to a non-deprecated infrastructure.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: September 22, 2017

Project Update: The project team continues to migrate servers and expects to be completed in November.

Campus Community

No projects at this time.

Database Administration

Services to Database Report

The proposed “Services to Database Matrix” provides information that describes the Database systems and services that are provided and managed by the WSU Information Technology Services Database Management Services (DMS) Group. This documentation will support the management, and departments in reducing downtime, unexpected outages, and most importantly, a tool that will provide insight on dependent systems to reduce impacts to our customers. This information will also provide a foundation for determining where the demarcation of services lies when bringing changes to the Change Control Board (CCB).

DEFERRED

Expected Completion Date: TBD

Project Update: Enterprise Systems has deferred this project until additional resources are available.

Enterprise Wide

Campus Solutions 9.2 Fluid Student Self-Service

Implementation of PeopleSoft Fluid User Interface for Student Self-Service. Fluid interface for Self-Service Admission/Recruiting and Administrative pages will be addressed in distinct projects.

IN PROGRESS (AT RISK)

Expected Completion Date: May 31, 2018

Project Update: The ESG Fluid team has held several validation meetings with our business office partners and gathered feedback on the functionality and configurations functionality of the new fluid-enabled Student tiles within our myWSU test environment. The ESG fluid team held a meeting this morning (Friday Feb 9th) to review all the feedback from the validation meetings. During this meeting, we determined the resolution and/or configuration settings that will best address the feedback from our business partners. We are updating the tasks in our JIRA project to reflect the work needed to adjust the design or functionality of the tiles to reflect the recommendations provided by our business partners. Our plan is to have those updates made and in place by Friday February 23rd and we will be inviting business partners back to a final validation meeting to review the modification(s) made to address their suggestions once the change is implemented.

Now that we have completed the first round of validation meetings, the ESG team has scheduled dates to hold our student focus group meetings and gather student feedback on the design and functionality of the new fluid tiles. The focus group meetings are scheduled for the week of Feb 12th and Feb 19th we have worked with several areas/offices to identify students to invite to the focus group meetings. We are attempting to be inclusive of a variety of student groups to gather feedback on the tiles from their unique perspectives. Our plan during these meeting is to have students log into the myWSU test instance, which will allow them to navigate and interact within the new fluid tiles displaying their actual data. We will walk

students through some navigation tasks and allow for free-form feedback on the overall design and usability of the tiles. We will summarize the feedback and update the ESG fluid team with student recommendations for potential modifications to the tiles.

CFSL Membership Management

The Center for Fraternity and Sorority Life office at Washington State University is currently utilizing an Access database to manage chapter and membership affiliation information. Ideally, this information should be stored with in the student information system. A map of the database and required fields has been provided to Enterprise Systems to help aid with this transition.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: Project plan is being constructed.

Enterprise Information Management

Information Technology Services (ITS) will lead an Enterprise Information Management (EIM) effort to structure and align all data and analytic initiatives to drive business outcomes and deliver enterprise success for Washington State University (WSU). This strategic effort will focus on managing the University's information as an exploitable enterprise asset to be leveraged as a source of value and insight to improve decision making and maximize business investments and outcomes that lead to institutional advantages.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: Project charter is being created.

ExLibris CampusM

Enterprise Systems will be implementing the new CampusM mobile application by ExLibris.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: November 10, 2017

Project Update: Waiting on ExLibris to complete class search and enrollment.

Handshake Student Data

Handshake (joinhandshake.com) is a hosted software solution for the management of career center operations. It enables students, alumni, staff, and faculty to search for job and internship opportunities. Handshake will be used institution-wide. Enterprise Systems is being requested to assist in the provisioning and regular updating of student data in Handshake. The data specification for Handshake is available here: <https://documentation.joinhandshake.com/v1.0/reference#student-csv-file>.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: July 10, 2017

Project Update: Waiting on additional query adjustments before automation can take place.

INTO University Partnerships

Washington State University (WSU) has teamed up with INTO University Partnerships to recruit, enroll and retain International Undergraduate and

Graduate students at WSU. INTO is the international study specialist. Each year, INTO assists thousands of students from around the world study at leading and well respected higher education institutions. INTO provides a strong support model, with centers and support teams situated on Campus and dedicated to international study success.

IN PROGRESS (AT RISK)

Expected Completion Date: February 28, 2018

Project Update: Phases 1 and 2 of INTO/WSU University Partnership project are complete. INTO applications students are being loaded to myWSU, receipt files are being returned to INTO, cascaded applications are being sent to INTO, and INTO documents are being archived within WSU imaging system.

Phase III (Direct Entry Integration) is complete.

Phase IV (URSA Major and Minor Reports) will begin in early September. Target for Go-Live is December 2017. A one-time Nabisco Report is due September 2017. Specs for this report have been received and shared with IR, who will develop and deliver the report.

Development of Advising Reports for the Pathway Programs has begun.

Phase V- Is underway.

Maintaining Facility Information

Project to maintain facility information in myWSU.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: May 25, 2017

Project Update: Facility building and MyWSU data has been equalized. The academic room data has also been compared and sent to the stakeholders. A meeting has been set for March 8th to meet with the stakeholders and review the discrepancies between myWSU and the Facility data. Plans will also need to be developed to keep this information up to date.

myWSU Cancellation System

Develop a self-service cancellation system in myWSU.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: Meeting with team 2/13. Outline general requirements and introduce work to each department in phase one of the project. Need to collect specific details from each unit including pre and post actions processing requirements, business processes (to review automated solutions), data collected, and data presented to students. All this information will be gathered presented to sponsor/stakeholders for sign off along with scope. If we can aim to collect details by the 2/21, then we can work on providing a scope draft and requirements breakdown to sponsor and stakeholders by 2/23.

myWSU Missing Person Contact

Under the Clery Act, Washington State University needs to provide all students in university housing the opportunity to provide a contact for missing persons purposes only. The student information system currently is not set up to track specifically missing persons contact information.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 9, 2018

Project Update: The team meet last week to review progress and clarify work. Student page is completed and tested. Up next is the Staff review page & security. Currently the technical team is reviewing the best path

forward for work on the administrative page, will we modify the existing page or build a clone? The determination is expected on Wednesday. Development and testing expected before March 10 (CSTST refresh).

Knowledge Base

Knowledge Base of Unified Enterprise Service Desk Program.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: The project charter is complete and has been sent to Mike Corwin for approval.

Password Reset Software

Password Reset Software of Unified Enterprise Service Desk Program.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: The project charter is complete and has been sent to Mike Corwin for approval.

Unified Service Desk

Unified Service Desk of Unified Enterprise Service Desk Program.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: The project charter is complete and has been sent to Mike Corwin for approval.

Washington State University College of Medicine

The Washington State University School of Medicine was established by the WSU board of regents in 2015, after the state legislature amended a 1917 statute that gave the University of Washington in Seattle the exclusive right to grant degrees in medicine in the state. The Washington State University School of Medicine is preparing to admit students for the first time. In order to accomplish this the student information system (myWSU) needs the different modules to be configured. This includes but is not limited to academic structure, admissions, student records, financial aid and student financials. The Washington State University School of Medicine will also be using Entrada as their learning management system. myWSU will need to provide information to Entrada.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: August 10, 2018

Project Update: The Instructor/Advisor Table configuration needs to be completed as well as the class meeting patterns for Fall 2017. Need to review Repeat Rules, Academic Standing, and Grade Roster processes. All applications for Fall 2017 have been loaded into myWSU.

Blue 7 Migration

eXplorance blue will be releasing a new version of its software version 7. This project will track the work required to plan and implement the Blue 7 implementation.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: May 1, 2018

Project Update: Working on constructing a project plan as we learn more



about eXplorance's release of Blue 7.

Blue for Fall 2017

Track and manage Blue operations and production implementation for Fall term 2177.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: December 29, 2017

Project Update: Plan is in place and configuration is being worked on.

Financial Aid

Financial Aid Aggregate Portal

Washington Legislation passed the Student Loan Transparency act SB 5022 beginning on July 1, 2018. Student Financial Services is looking to leverage the changes to the myWSU student self-service changes to Fluid to introduce the required data in to the self-service view. Currently students are able to review financial aid awards and either accept or decline their awards in self-service, there is no area for the student to review aggregate data, this information is only visible to staff.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: August 31, 2018

Project Update: A new page is delivered with the FLUID interface that very nearly meets the needs of this project. The delivered page will be enhanced to include additional information about loan amounts, repayment amounts, interest rates, contact information, etc. Expect development to begin after the FLUID go-live.

Financial Aid Packaging

In effort to continue to support automated student packaging and repackaging through the myWSU, Student Financial Services requests more control and understanding of the student information system configuration. Historically, Student Financial Services would submit packaging criteria to Enterprise Systems and tested the configuration put in to place by Enterprise Systems prior to releasing automated packaging on students' accounts. Today, criteria complexity is growing, changes to packaging occur more often, and Student Financial Services needs the tools to respond to quick changes packaging funding.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: This project has been broken down into three sections:

* Role Assignments - ensure that SFS staff have the security necessary to perform their job duties. In most cases, it is anticipated that SFS staff will be granted additional security, as many of them do not have sufficient access within myWSU. To date, the only cases where we see roles being removed are in those cases where an employee is no longer employed by the SFS office.

* Role Permissions - ensure that FA roles have access to all pages that will enable SFS staff to perform their job duties without undue hardship

* Packaging Process - identifying opportunities to reduce reliance on Equations and take more advantage of delivered controls to deliver packaging.

Washington State University – Student Financial Services office is looking to improve the quality of service and awarding to students who file a Washington Application for State Financial Aid (WASFA). Currently the WASFA information is stored and tracked externally from myWSU. If the WASFA data was stored in staging and processing tables like the ISIR, the office could process all WSU aid applicants from one system.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: Worked with Student Financial Services, Randi to address outstanding project requirements questions. Next goals for this week are to update scope statement draft, contact WSAC for sample file layout, send out scope for approval/review. Next week we can begin to wrap up project planning with working out the activities and schedule. Project execution to follow.

PLUS Loan Parent Refunds

Washington State University's financial aid office, Student Financial Services (SFS), is required by federal regulations to allow parents the ability to request and receive excess Parent PLUS loan funds. To date SFS has not made this option available to parents who are Parent PLUS loan recipients. All excess funds are currently delivered to the students. Now that SFS has a working Parent PLUS Loan application within myWSU, the office would like to improve the application's functionality to include a space to allow parents to request excess funds to be released directly to them.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: December 15, 2017

Project Update: Issues identified during project have been resolved:

* The custom WSU Application Engine is generating refund information using the Parent's information but the Student's name. *Resolved.*

* WSU Refund process when refunding a sponsor is not 'completing' the refund. *Resolved.*

* Enabling fluid functionalities to the Enroll in Direct Deposit will remove access to users who try to access the traditional classic view, this is delivered configuration by Oracle. *Resolved.*

* Loan Disbursement notification recipient was only the student, need to email to send a copy to parent (borrower) per Dept of Ed requirements.

*- Corrected.***

Final round of testing expected to be completed 2/19-2/23. If testing results are positive, we will be able to move in to production on the week of 2/26. Meeting scheduled 2/16 to coordinate the work.

SAIG Automated MailBox

Enterprise Systems (ES) is exploring the possibility of applying a plug & play bolt-on to assist in automating a part of the FA-Module file import/export process that is currently run manually multiple times daily. The import/export files are important student and institution information transmitted to the Department of Education processing centers for multiple financial aid processing needs. In addition to the bolt-on ES will also have to install a TD Client provided by the Department of Education to aid in the automated transmission of these import/export files through the Student Integrated Gateway (SAIG).

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: December 29, 2017

Project Update: Project transferred to from Justin to Joel. The technical

team had a meeting to review the what was known about the project. An SR with oracle to review issues is still outstanding. Will be connecting with technical team to discuss status.

We are currently waiting on SAIG-23:

- * A review of the imported code
- * Path confirmation RFC 3-7EMFIJL

Year Round Pell Grants

Section 401(b)(8) of the Higher Education Act of 1965 (HEA), as added by section 310 of the Department of Education Appropriations Act, 2017 (Title III of Division H of P.L. 115-31, the Consolidated Appropriations Act, 2017), allows a student to receive Federal Pell Grant (Pell Grant) funds for up to 150 percent of the student's Pell Grant Scheduled Award for an award year. This provision is effective beginning with the 2017–2018 award year. Additional Pell Grant Award Eligibility To be eligible for the additional Pell Grant funds, the student must be otherwise eligible to receive Pell Grant funds for the payment period and must be enrolled at least half-time, in accordance with 34 CFR 668.2(b), in the payment period(s) for which the student receives the additional Pell Grant funds in excess of 100 percent of the student's Pell Grant Scheduled Award. For a student who is eligible for the additional Pell Grant funds, the institution must pay the student all of the student's eligible Pell Grant funds, up to 150 percent of the student's Pell Grant Scheduled Award for the award year. Note that the provisions of the new law state that any Pell Grant received will be included in determining the student's Pell Grant duration of eligibility and Lifetime Eligibility Used (LEU) in accordance with section 401(c)(5) of the HEA (also see Dear Colleague Letter GEN-13-14). Crossover Payment Periods A crossover payment period is one that includes both June 30 and July 1 overlapping two award years. If a student enrolls in a crossover payment period, the institution must consider the crossover payment period to occur entirely within one award year and must have a valid Student Aid Report (SAR) or valid Institutional Student Information Record (ISIR) for the selected award year. The choice of which award year the institution assigns to a crossover payment period ("header" or "trailer") can be made on a student-by-student basis, and the crossover payment period may be assigned to a different award year than the award year used for the student's other Title IV aid for that period. See Volume 3 of the Federal Student Aid Handbook for additional information on crossover payment periods. As noted, this provision is effective beginning with the 2017–2018 award year. Thus, an eligible student who is enrolled in the summer 2017 crossover payment period that the institution assigned to the waning 2016–2017 award year may not receive Pell Grant funds beyond 100 percent of the student's Pell Grant Scheduled Award for the 2016–2017 award year. However, a student who has exhausted his or her Pell Grant eligibility for the 2016–2017 award year and who is enrolling in the summer of 2017 should receive a Pell Grant award for summer based on their 2017–2018 Pell eligibility because the student will have additional eligibility later in the 2017–2018 award year.

IN PROGRESS (AT RISK)

Expected Completion Date: January 18, 2018

Project Update: Anticipated configuration is complete, however, there has been no success establishing a process for awarding 2018 PELL dollars to the 2017 Summer term.

Graduate Research Management

The Graduate School and Enterprise Systems will begin utilizing the graduate research management module to track graduate students. This

Graduate School

Imaging

Student Financials

Student Records

offers the ability to track candidates' time to degree, create assignments, and allow for the submission of electronic documents.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: February 24, 2017

Project Update: No progress was made on this project this month.

Imaging System Implementation Project

Oracle Middleware WebCenter Content, Enterprise Capture and client licenses will be procured and delivered to support the initial Enterprise Content Management needs of the University as it pertains to upgrading the existing Oracle IPM and Kofax Capture systems currently in place supporting Admissions, Financial Aid and Student Enrollment document management.

IN PROGRESS (AT RISK)

Expected Completion Date: May 10, 2018

Project Update: Stakeholder meetings have been completed. A new delivery date has been set. The project still does not have resources to complete the authentication and hardware work required.

Student Financials 3rd Party Communication

University Receivables is looking to deliver timelier account detail information, including account statement information, to both students and third parties with active financial 3rd party access to a student by email. This project aims to utilize email communications strategically to reduce calls, increase revenue, and reduce manual administrative petition processing. Currently, University Receivables does not communicate with third parties by email through myWSU. Although University Receivables currently has an email delivering to students with outstanding balances, there is no summary of account information attached to the notification.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: May 1 2018

Project Update: Initial project was to send Communications to 3rd Party Authorized users with an invoice statement. University Receivables and SFS then determined this would not be doable because it goes against Data Sharing policy. An alternative route was to have 3rd Party Authorized users login and see the invoice somewhere in the system and then it was determined that would not work as well. Currently waiting to hear back from Debbie after her meeting with SFS to determine the next steps moving forward.

Managing Instructor Workload

This project will implement the proposals outlined in SRSD-1750 and SRSD-1751 to facilitate better management of Instructor Workload information.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: Met with Corinna Lo and reviewed project outcomes, which include:

1. A rule to ensure that Load Factor = 0 when Instructor Role is Administrative Support or Tutor.

2. A rule to ensure that the sum of all Load Factors for a class section = 100 when Instructor Edit = N.

myWSU PharmD/MBA Concurrent Degree

Configure PeopleSoft Campus Solutions to support Concurrent Career and Program Enrollment in myWSU for PharmD and MBA Degrees.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: August 15, 2018

Project Update: The Concurrent Degree - PharmD/MBA Project Scope Statement has been approved by Dr. Craig Parks. This Scope Statement will now be sent to the various stakeholders for further feedback. Additionally, a meeting with all of the stakeholders is set for March 5th 2018. This meeting will present the proposed solution for how concurrent PharmD/MBA students will be managed within myWSU, and aims to answer any remaining stakeholder questions.

WA Community Colleges Course Detail Automation

In the State of Washington, a majority of Community Colleges support the delivery of digital transcripts to the receiving school in a standard file layout. With a standardized file layout Washington State University may commence an automated process to accept the flow of transcript data from external Community Colleges in Washington. Currently, offices across the university must enter this data manually, and automated solution would result in quicker processing and reduce data entry errors.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 30, 2018

Project Update: The project is currently being tested in the technical team. There was an unknown issue with the differences of the file between old and new transcripts. The tech team is redoing the MuleSoft conversion. Testing will be pushed out 2 weeks and has been relayed to the stakeholders.

Technical

Control M Upgrade

Enterprise Systems will be upgrading the Control-M software.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: TBD

Project Update: Project charter is being create.

Projects Completed This Month

1098-T Changes for 2017

Beginning 2018 calendar year the IRS is requiring that Higher Education report payments in Box 1 rather than charges in Box 2 on the 1098-T form.

Student Financial Services Request

Student Financial Services (SFS) is looking to improve service delivery to WSU students who contact SFS due to problems, issues, and/or questions about their financial aid that need correction or research. Provide the SFS staff and operation a more robust, dependable, easy-to-use system while supporting clear workflows (for tracking, monitoring, and adjusting), reporting, student communications, and two-way interaction between student and staff.