At **Enterprise Systems** we strive to be a **responsive provider of high quality technical solutions and services** to **Washington State University**.
Student Information System

The following monthly statistics are analytics gathered from the student information systems web based application that is found at my.wsu.edu.

Visitor Statistics

Browser

Device
Service Desk

Enterprise Systems relies heavily on its service desks to provide responsive customer support. Our service desks funnel all of our work to the appropriate individuals within Enterprise Systems. Project requests, questions, bugs, and other issues are submitted via our service desks.

JIRA Service Desk Statistics
- 926 cases submitted
- 939 cases resolved

Case Breakdown

<table>
<thead>
<tr>
<th>Category</th>
<th>Submitted</th>
<th>Resolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Advisement</td>
<td>29 cases</td>
<td>35 cases</td>
</tr>
<tr>
<td>Access Request</td>
<td>133 cases</td>
<td>130 cases</td>
</tr>
<tr>
<td>Admissions and Recruitment</td>
<td>70 cases</td>
<td>69 cases</td>
</tr>
<tr>
<td>Business Intelligence</td>
<td>19 cases</td>
<td>16 cases</td>
</tr>
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<td>Business Systems</td>
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<td>59 cases</td>
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<tr>
<td>Campus Community</td>
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<td>57 cases</td>
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<tr>
<td>Database Administration</td>
<td>0 cases</td>
<td>0 cases</td>
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<tr>
<td>Enterprise Systems</td>
<td>72 cases</td>
<td>58 cases</td>
</tr>
<tr>
<td>eXplorance Blue</td>
<td>49 cases</td>
<td>64 cases</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>42 cases</td>
<td>40 cases</td>
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<tr>
<td>Graduate School</td>
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<td>24 cases</td>
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<tr>
<td>Imagining</td>
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<td>76 cases</td>
</tr>
<tr>
<td>Production Control</td>
<td>7 cases</td>
<td>6 cases</td>
</tr>
<tr>
<td>Student Financials</td>
<td>233 cases</td>
<td>251 cases</td>
</tr>
<tr>
<td>Student Records</td>
<td>45 cases</td>
<td>50 cases</td>
</tr>
</tbody>
</table>
Enterprise Systems utilizes Atlassian products to manage our projects. JIRA is used to manage projects, technical and functional work within Enterprise Systems.

**JIRA Bugs Statistics**
- 35 new bugs
- 15 bugs closed
- 18 bugs in progress
- 15 bugs ready for test
- 4 bugs ready for production
- 11 bugs have been deferred

**JIRA Issues**
College of Education - Field Placements

The College of Education will create a responsive, centralized data system in order to systematically and comprehensively gather evidence on candidate learning, program operations, placement rates, clinical experiences, and candidate characteristics.

**IN PROGRESS (AT RISK)**

**Expected Completion Date:** November 30, 2017

**Project Update:** Enterprise Systems will begin meeting again with the College of Education every two weeks to discuss how to move forward. By the end of February, Enterprise Systems should know what it will take to get WorkCenters stood up in our environments and this will determine the next steps on this project.

My Academic Planner Four Year Degree Plans

My Academic Planner is a project designed to utilize information from the Washington State University Course Catalog in order to create 4-year degree plans accessible to students and advisors as the student progresses towards earning their degree. My Academic Planner tracks their progress and serves as a guide for them to complete all necessary courses for their degree in a timely manner. My Academic Planner will not only track progress within the student’s major requirements and university requirements, which include UCORE and Honors curriculum, but will also be capable of tracking the student’s GPA and writing portfolio as well as any minors, secondary majors, or certificates the student has expressed their intention to complete. The target date for this project is Fall 2017 and all programs should be configured and tested by April 2017.

**IN PROGRESS (AT RISK)**

**Expected Completion Date:** November 30, 2017

**Project Update:** Academic plans continue to be built out in myWSU and validated when they are completed. If errors are found in validation then the issues are being corrected and the plan is re-validated. Additional resources have been assigned to the project to help move it forward.

Emas Extract Version II

The custom process that currently generates the Emas extract files will be rebuilt as a Connected Query. The custom process will no longer be needed.

**IN PROGRESS (MISSED DELIVERY)**

**Expected Completion Date:** October 28, 2016

**Project Update:** Enterprise Systems updated the current EMAS project to use a Service Indicator to determine the list of students needed for the extract. The EMAS_** queries where then modified to look for the Service Indicator to match the current process. This approach was utilized instead of creating new queries and requiring them to pull in multiple sub-queries. Using a Service Indicator within the criteria gave us the ability to use the current queries that will also be used for the new process. Columns need to be verified from the current extract to the updated queries to make sure that they match. The first set of tests have been completed and the results have been sent to Kyle in EIT for verification, and to make sure that the queries have all the correct fields. Enterprise Systems is waiting on Kyle and Chris from EIT to see if any changes need to be made. Project is near completion.

Guest Log-in for Evaluate My Transfer Credits

The Office of Student Success and Transition alongside Washington
State University’s Transfer Clearinghouse have been working towards a solution to allow students to be able to evaluate their transfer credits using information from the Student Information System, myWSU. The Enterprise Systems project Evaluate My Transfer Credits was initiated over two years ago to assist with transfer credit evaluations. The Evaluate My Transfer Credit project was able to successfully activate the Evaluate My Transfer Credit component. The Guest Log-in for Evaluate My Transfer Credits project is the result of an effort to transition the previous project to a new Project Lead, Implementation Manager, and Project Manager. This project will allow current students and prospects (without a user account) to visit the transfer credit evaluation page. Additional functionality to make the tool user-friendly is also a project priority. The transfer credit evaluation tool should be simple for students to use. Students should be able to apply the transfer credit model generated in the evaluation process and add those credits to a 4-year plan/what-if report.

**IN PROGRESS (AT RISK)**

**Expected Completion Date:** April 1, 2017  
**Project Update:** Enterprise Systems has guest login working in the test environment. Changes need to be made to how the data is being recorded. Currently the information is being stored in the student table but needs to be stored in the prospect table.

**Mobile Application - Admissions**
This project will track the work necessary to implement an admissions section in the mobile application.

**IN PROGRESS (MISSED DELIVERY)**

**Expected Completion Date:** August 1, 2016  
**Project Update:** The application was not moved to the application store in January. The developer responsible for the application is out on leave until February. In February we hope to publish and deploy the new application.

**Data Warehouse Admission Snapshot**
During the new Student Information Systems implementation project, OBIEE was put in place as the platform for delivering the student data warehouse. While the platform is a good tool, the delivered subject areas are limited. Over the last several years, there has been significant need to holistically re-design and improve the warehouse data delivery. A Data Warehouse Buildout overarching project is put in place and divided up the warehouse development into phases. The first phrase has been completed with the delivery of latest (as of previous night) student records, student financial, and financial aid data. The second phase, this project, is to deliver data snapshots allowing point-in-time comparisons. Data snapshots are particularly important for trending admissions and related student records data. Therefore, Enterprise Systems in partnership with Institutional Research will work with the Admissions offices to deliver a new snapshot subject area with the ability to perform year to year point-in-time comparisons in OBIEE.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** April 1, 2017  
**Project Update:** Enterprise Systems is still fine-tuning the architecture. We have met with UNLV to discuss some questions about how the calendar was to join to the rest of the tables. We decided to go with a central fact table with dimensions and a calendar table joined to it. Enterprise Systems is still testing the architecture and will continue to add tables and validate. The next tables to add are the person dimension tables. We are also focusing on value added fields (facts) to add to the subject area for end users. The logic
for some of these fields, for example UGRD app counter is being tested.

**Accounts Payable Reporting**
It has been requested that data from the Financial Data Warehouse be brought over to OBIEE so that it can be combined with student data in order to better manage Sponsored Programs receivables. This data is accounts receivables and data needs to be up to date information out of myWSU. Ideally, this will allow Accounts Payable to pull invoice amounts and the date the charge was applied to myWSU as well as a paid/open indicator. Accounts payable would like to receive this information based on either a single budget-project and or for a list of budget-projects.

**Business Objects Upgrade 3.1 to 4.2**
Upgrade the Business Objects Environment from XI 3.1 to 4.2, including upgrading the database from SQL Server 2000 to SQL Server 2014

**Windows 2003 Migration**
Design and implement new Windows Server infrastructure, and migrate all Windows applications to a non-deprecated infrastructure.
Address Update Via File Load
University Receivables collectors receive address updates from the collection agencies they work with. These files can be in .CSV or .XLS formats. Receivables would like to be able to take those files and automate an update process in lieu of entering them manually one by one.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** July 3, 2017

**Project Update:** A new implementation lead has been assigned to the project. A file parser process has been developed and Enterprise Systems will work with University Receivables to identify a static field in the address files that will be used as a key during the parsing process.

ATLAS - Aspiring Teachers
The Aspiring Teacher Leadership and Success (ATLAS) program at Washington State University is a federally-funded TRIO Student Support Services grant. It serves students seeking their first bachelor's degree in the field of teacher preparation. ATLAS provides exclusive opportunities for future teaching professionals to participate in success advising, exemplary utilization of resources, and institutional activities designed to prepare them for excellence in college and career. Students eligible for ATLAS are first-generation or low-income students, or students with a disability. The program will require resources within myWSU to allow students and ATLAS Advisors the ability to view a student's progression within the ATLAS program.

**DEFERRED**

**Expected Completion Date:** TBD

**Project Update:** The project has been placed on hold and deferred until the INVEST In Success project has completed all of the major processes required for the program to run successfully.

Bio/Demo Web Service-myWSU to AIMS
Biographic and Demographic Web Service from myWSU to AIMS. Transportation Services would like AIMS to communicate with ZZUsis to populate account information of the biographical and demographical nature. The data fields we would like populated via web service are as follows. First and last name, Mailing address and Home (street, city, state, zip). Both official and preferred email address. Home and cell phone numbers.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** July 31, 2017

**Project Update:** Enterprise Systems is working to complete the project charter.

Invest in Success
Invest in Success is a grant program that aids qualifying Washington residents and low income students by teaching them financial responsibility. It also provides a 1:4 match of institutional and federal grant funds with 1 part student/family contributions. Monies are held at Washington Trust Bank and tracked by Provosts Office. The students do not have direct access to the funds but can request fund distributions. The funds can be used for books, tuition, computers, etc. myWSU will be used to track communications, allow application filing, provide agreement tracking, provide reporting and possibly account balance and transaction tracking.

**IN PROGRESS (AT RISK)**
Expected Completion Date: March 1, 2017  
Project Update: Enterprise Systems is completing communications within the myWSU for the Invest in Success program. After this is complete the only remaining item is to create the Invest in Success application form so students can apply for the program within myWSU.

Studio Abroad

Studio Abroad is a 3rd party vendor program that allows International Programs to track students in Special Programs from WSU who travel to other locations. Studio Abroad will likewise allow the Intensive American Language Center (IALC) to create applications that will somewhat mirror the CollegeNet applications for Special Programs that will only be at WSU for a short period of time. The request is to take application data from Studio Abroad and import it into myWSU through staging for search/match verification and then create records that will allow communication, tracking, and enrollment of the person in the Special Programs at WSU.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: March 3, 2017
Project Update: The project is on schedule and on track to be completed by the end of February. Enterprise Systems has created a file parser context definition and the field conversion definition. The file mapping is mostly complete but an error was identified during testing. Enterprise Systems is currently working on resolving the error while Patricia Arnold completes additional student applications for the Studio Abroad program. Enterprise Systems will then verify that the student applications are identical to each other and update the field conversion definition for each application. Search/Match post parameters will then need to be set and automated jobs will need to be set up for Studio Abroad with Control-M.

-5 to PAM

This project supports the full implementation of the Falicia Project with the utilization of PAM logins within DMS. It will also provide a roadmap for other departments to convert over any servers that have SQL Server instances that have -5 dependencies.

IN PROGRESS (AT RISK)

Expected Completion Date: March 15, 2017
Project Update: The -5 to PAM project configures the SQL Servers into fully PAM compliant configurations. The SQL Script(s) that identify any -5 objects (tables, procedures, functions, databases) have been created. Database ownership is being updated and validated. The DBA team has successfully converted one server and have tested the databases over the last 2 weeks to confirm that there are no issues with any connecting applications or SQL Services.

Services to Database Report

The proposed “Services to Database Matrix” provides information that describes the Database systems and services that are provided and managed by the WSU Information Technology Services Database Management Services (DMS) Group. This documentation will support the management, and departments in reducing downtime, unexpected outages, and most importantly, a tool that will provide insight on dependent systems to reduce impacts to our customers. This information will also provide a foundation for determining where the demarcation of services lies when bringing changes to the Change Control Board (CCB).
**Enterprise Wide**

**IN PROGRESS (AT RISK)**

**Expected Completion Date:** April 3, 2017  
**Project Update:** Project is still in questionnaire stage and has not been a priority over the last month. Work on the project has resumed and work is being delegated to DBA team members. Department answers to the questionnaire will be loaded into the Asset Management Application. There are two departments that are still outstanding on the questionnaire piece of the project: ES & CougTech. Those questionnaires should be sent out to those departments late February.

**25Live**

Washington State University is migrating from a hosted Resource-25 solution to a cloud hosted solution called 25Live. Enterprise Systems will work closely with CollegeNet and the core user groups at Washington State University to ensure a smooth transition.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** April 15, 2017  
**Project Update:** Washington State University has been reviewing and compiling changes that will be made to configuration and resources listed in 25Live. The changes will be provided to CollegeNet in February and another onsite visit will take place in March after the changes have been implemented.

**Athletic Compliance Software**

The Athletics Compliance Office at Washington State University has requested a data feed from myWSU to the Athletic Compliance Software (ACS) that will be utilized by the WSU Athletic Department next fall.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** June 15, 2017  
**Project Update:** Enterprise Systems is working to complete the project charter.

**College in the High School**

WSU Tri-Cites operates the College in the High School program, which provides a way for high school students to take WSU classes from their WSU certified and WSU supervised high school instructors and earn WSU transcripted college credit. This project provides SIS support, system integration, automation and procedure in support of the program.

**IN PROGRESS (MISSED DELIVERY)**

**Expected Completion Date:** January 1, 2017  
**Project Update:** Enterprise Systems is in the process of updating the file parser process to add students to the proper sub-plans and place parent information into the proper tables.

**Digital Measures**

Enterprise Systems has been tasked with assisting in the Digital Measures Activity Insight application implementation for WSU faculty self-reporting and documentation for their annual reviews. Currently the system used for this function is the locally developed WORQS (WSU Online Review and Query System). Activity Insight will be remotely hosted by Digital Measure and the Carson College of Business is a current user of this system. A critical component of this project is the identification and conversion of data feeds used to populate WORQS for use with Digital Measures.
Expected Completion Date: December 1, 2017
Project Update: Activity Insight will be remotely hosted by Digital Measures. A critical component of this project is the identification and conversion of data feeds used to populate WORQS for use with Digital Measures. As a group, technical resources assigned to the project have worked out an initial data flow diagram of how we propose to work through the various data sources and feed it through to digital measures. Technical resources have identified that Confluence is not an adequate place to store these files since they contain employee demographic data, so a new location is being created to store and share these files with the group. In regards to the data, the digital measures stakeholders are working to finalize the first five tabs in the WSU Activities Database Map excel file. Once complete, Enterprise Systems will work to generate data from these sources for the group to review and verify.

Direct Deposit Consolidation
Enterprise Systems has been asked to consolidate direct deposit information into myWSU. This project will coordinate work required to move direct deposit information from the travel system and payroll into myWSU. It will also facilitate the configuration and testing of systems outside of myWSU that will utilize the direct deposit information to ensure that processing will not be interrupted.

Deferred
Expected Completion Date: TBD
Project Update: After confirming that Payroll for North America is no longer available in the latest release of Campus Solutions the project has been placed on hold. Enterprise Systems is working with Payroll, Student Financials and Travel to determine the best alternative solution.

INTO University Partnerships
Washington State University (WSU) has teamed up with INTO University Partnerships to recruit, enroll and retain International Undergraduate and Graduate students at WSU. INTO is the international study specialist. Each year, INTO assists thousands of students from around the world study at leading and well respected higher education institutions. INTO provides a strong support model, with centers and support teams situated on Campus and dedicated to international study success.

IN PROGRESS (ON SCHEDULE)
Expected Completion Date: August 15, 2017
Project Update: Enterprise Systems is working to complete the project charter.

Mainframe Upgrade
The Washington State University mainframe hardware and portions of the software are currently out of date and need to be upgraded. Information Technology Services is responsible for upgrading the software and the hardware as well as maintaining the mainframe. To ensure that the mainframe continues to run and support core services on campus these upgrades are required. It has been determined by Information Technology Services leadership that the best course of action is to move the mainframe to a cloud hosted solution.

IN PROGRESS (ON SCHEDULE)
Expected Completion Date: December 1, 2018
Project Update: Washington State University accepted a scope of work provided by IBM. In January IBM was on-site to perform an analysis of our
system and will provide recommendations and next steps based on best practice and experience.

**PeopleSoft Campus Solutions 9.2 Upgrade**
Upgrade PeopleSoft Campus Solutions from 9.0 release to 9.2 release.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** TBD  
**Project Update:** Enterprise Systems is working to complete the project charter. An executive committee has been put in place for the project and a steering committee is being formed.

**Tri-Cities Fall/Spring Simultaneous Enrollment**
The purpose of this project is to setup the Tri-Cities campus so that students can enroll for the fall and spring semesters at the same time effective with the Fall 2017 and Spring 2018 semesters. Allowing students to enroll for the entire academic year at the same time is a proven retention strategy. It will also create some efficiencies for the campus in terms of scheduling and better forecasting of anticipated instructional needs for the spring semester.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** February 28, 2017  
**Project Update:** Enterprise Systems was able to successfully assign the same Fall 2017 and Spring 2018 appointment times. Not all pieces of the Fall 2017 appointment pieces have been setup yet in myWSU. Enterprise Systems has identified who is responsible for setting up appointment times at Tri-Cities and are working with them to setup the times for Spring 2018. Additional testing will take place in February prior to registration opening.

**Washington State University College of Medicine**
The Washington State University School of Medicine was established by the WSU board of regents in 2015, after the state legislature amended a 1917 statute that gave the University of Washington in Seattle the exclusive right to grant degrees in medicine in the state. The Washington State University School of Medicine is preparing to admit students for the first time. In order to accomplish this the student information system (myWSU) needs the different modules to be configured. This includes but is not limited to academic structure, admissions, student records, financial aid and student financials. The Washington State University School of Medicine will also be using Entrada as their learning management system. myWSU will need to provide information to Entrada.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:**  
**Project Update:** Enterprise Systems has loaded 350 approved for interviews applicants into myWSU. The College of Medicine hired a permanent Dean for admissions and recruitment. Enterprise Systems will be training the new Dean in February on the system. On February 24, 2017 Enterprise Systems will provide a demo of tuition and billing.

**Blue Tooling**
Project to track the creation of tooling in myWSU to support course evaluations delivered via the Blue course evaluation system.

**DEFERRED**

**Expected Completion Date:** TBD  
**Project Update:** The project has been deferred.
Financial Aid Accept Decline Awards Self Service Messaging

Have a page come up after the student hits submit on the Accept/Decline Award that then would provide the information for each of the actions related to the loan item type (i.e. if they accepted the Staffords-MPN/Entrance info, if they declined the PLUS- what to do to have them re-offered in the future, etc.). Since that would be a bolt on page, rather than a mod to the delivered self service page, it would be easier to implement as well as maintain. Also create a page that Student Financial Services would maintain with the messaging, so they can update it whenever they need/want to. Alert a student to next steps after they choose submit on the Accept/Decline Award page in Self Service. Project updated to utilize Notification Framework to provide the notification vs. having a static page come up (which was the original plan as a bolt on to Self Service).

Expected Completion Date: June 1, 2016
Project Update: Student Financial Services has approved the email text and asked that it go live on Monday, February 20, 2017.

SNG SAP Enhancement

Project to track the creation of tool that will be able to collect the required reporting data for State SAP.

DEFERRED

Expected Completion Date: TBD
Project Update: Waiting

Build Academic Advising Reports for the Graduate School

An Academic Advising report will be built for all graduate certificates, masters and doctoral degrees in the graduate career.

IN PROGRESS (ON SCHEDULE)

Expected Completion Date: August 1, 2017
Project Update: Enterprise Systems continues to meet with the Grad School and the departments to verify the accuracy of the AA reports. After making the updates to the AA reports, Enterprise Systems will be opening up the self-service reports for the students. Enterprise Systems is still on track to have all of the reports fully functional for the full Fall 2017 roll out.

FERPA for non-WSU individuals

With plans to grant myWSU access to external committee members, the Graduate School has requested a process that will allow non-WSU employees, particularly those serving on graduate research committees, to review FERPA guidelines and provide an electronic signature to agree to comply with the terms and conditions without being required to take the FERPA test that all WSU employees must take.

IN PROGRESS (MISSED DELIVERY)

Expected Completion Date: July 29, 2016
Project Update: An issue was discovered in production during testing. The file that needs to be modified is currently not accessible by Enterprise Systems technical staff members. Oracle on Demand is working to restore access.
Graduate Research Assistantship and Teaching Assistantship
The Graduate School and Enterprise Systems are converting the current Graduate Research Assistantship and Teaching Assistantship process to PeopleSoft Campus Solutions myWSU.

Expected Completion Date: June 30, 2017
Project Update: Enterprise Systems has begun developing the additional Menu, Components and Pages for Loading Graduate Research and Teaching Assistantship Data in myWSU.

Graduate Research Management
The Graduate School and Enterprise Systems will begin utilizing the graduate research management module to track graduate students. This offers the ability to track candidates’ time to degree, create assignments, and allow for the submission of electronic documents.

Expected Completion Date: February 24, 2017
Project Update: Enterprise Systems continues to work with Oracle to resolve the issue related to the Service Request Dashboard. By the end of February Enterprise Systems should know what it will take to get WorkCenters stood up in our environments and this will determine the next steps on this project.

Imaging System Implementation Project
Oracle Middleware WebCenter Content, Enterprise Capture and client licenses will be procured and delivered to support the initial Enterprise Content Management needs of the University as it pertains to upgrading the existing Oracle IPM and Kofax Capture systems currently in place supporting Admissions, Financial Aid and Student Enrollment document management.

Expected Completion Date: TBD
Project Update: The project scope and responsibilities have changed. A new project charter and plan is being constructed.

Imaging System Proof of Concept
Enterprise Systems will build a prototype of the next state architecture for the WSU Imaging System on a virtual environment using Red Hat Linux and the current generation 12c Oracle Webcenter Content platform. The prototype will be used for Proof of Concept activities, exploratory analysis, and training that will all feed into a separate project to implement a next state architecture Enterprise imaging System for WSU. The preferred architecture for the prototype will be VM based and will rely on our existing enterprise licensing using Redhat Enterprise Linux (RHEL) and our current licensed version of Oracle DB.

Expected Completion Date: March 30, 2017
Project Update: The Imaging team is currently working through content migration scenarios and establishing operational procedures for our next-state imaging system using the proof of concept server that was recently delivered to us by Clowdpwr, our hired consultant. We have recently lost the ability to bring the proof of concept server up and attempts are currently being made by the Enterprise Systems DBA team to revive that
server to move forward with the proof of concept project.

**External Agency Collection Fees**

Integrated information in SIS from collection agencies will allow the generation of accurate account statements when agencies request proof of debt from WSU. Proof of debts are submitted to the courts when suits are authorized on students’ accounts. WSU will have the ability to deliver accurate statements of accounts with collection agencies without having to contact each agency directly. Once charges on students’ accounts are accurate in SIS, a query would provide the data needed in order to submit accounts to collection agencies. Above all, an integrated system will save staff time and eliminate data and coding errors that occur when this information is entered manually in SIS. The reduction of workload as a result of this project is in parallel with the University Receivables Office strategic goals of efficiency and costumers service enhancements.

**IN PROGRESS (AT RISK)**

**Expected Completion Date:** July 1, 2017  
**Project Update:** The project is being transitioned to a new implementation lead due to staff changes within Enterprise Systems. Accounts payable is aware of the change and will be meeting with the new lead to begin moving this project forward again.

**Interest Charges On Robinson/Regents Loans**

Students who are granted the Robinson/Regents emergency loan by the Dean of Students office have to sign a Master Promissory note. All the Promissory Notes completed to date state that if the loan is not paid in full by the due date, interest would start to accrue at 12% per annum (1% per month). Because the configuration for the interest fee never occurred in the Student Information System, students have not been charged with the accrued 12% per annum (1% per month) interest fee on past due Robinson/Regents emergency loans.

**IN PROGRESS (AT RISK)**

**Expected Completion Date:** March 1, 2017  
**Project Update:** The project is being transitioned to a new implementation lead due to staff changes within Enterprise Systems. Accounts payable is aware of the change and will be meeting with the new lead to begin moving this project forward again.

**Payroll Overpayment Dunning Letters**

Students who are granted the Robinson/Regents emergency loan by the Dean of Students office have to sign a Master Promissory note. All the Promissory Notes completed to date state that if the loan is not paid in full by the due date, interest would start to accrue at 12% per annum (1% per month). Because the configuration for the interest fee never occurred in the Student Information System, students have not been charged with the accrued 12% per annum (1% per month) interest fee on past due Robinson/Regents emergency loans.

**IN PROGRESS (ON SCHEDULE)**

**Expected Completion Date:** May 1, 2017  
**Project Update:** Enterprise Systems has been working on building quires that will feed the new data source to the new set of dunning letters.
Graduation Verification Activity Guide
The Registrar’s Office requested an online verification process for graduating students in August. This project has been transitioned to a new Implementation and Project Management team. The request is for a Student Activity Guide (SAG) to be created to guide students through the graduation verification process.

Expected Completion Date: January 31, 2017
Project Update: The activity guide is complete in CSTST and needs to be migrated to PROD.

MuleSoft
Project will implement Mulesoft as Enterprise Systems integration platform.

Expected Completion Date: TBD
Project Update: Due to technical demands of other projects the Mulesoft project has been deferred until resources come available.

1098-T Calculation Override Process
The 1098-T Calculation Override Process project is scheduled for delivery by December 31, 2016, in order to be available to Administrators for 1098-T Calculation in January 2017. Enterprise Systems, University Receivables and Student Financial Services have discussed goals and objectives of project, and a Project Charter is in development.

MetLife Life Insurance
Health Care Authority has contracted the Life Insurance PEBB benefits to MetLife as of January 1, 2017. MetLife will function as the plan administrator, and WSU will be working with them directly vs. through HCA. This project will include: providing a list of our current employees’ insurance coverage to propagate current enrollments; modifying payroll deductions with new fields; setting up billing, remittance and payment files and schedules; and testing. Existing employees will be allowed to make changes during Open Enrollment, so much of the work will need to be completed by mid-October, 2016.

OBIEE Report Conversion to SDW
The purpose of this project is to first convert as many reports as possible that are built off of Campus Solution Views to be built instead out of the new Student Data Warehouse. After this portion of the project is finished we will go through and begin converting all other warehouse reports that were previously built out of delivered Subject Areas to instead be built out of the new Student Data Warehouse.

WSU Payment Plan Pilot
The WSU Payment Plan Pilot is scheduled for delivery by December 31, 2016, in order to be available to Students and Parents for 2017 Spring Semester. Enterprise Systems has started process of working with Stakeholders to develop the Project Charter and baseline, proof of concept for review.

WSU Imaging System Transition
WSU has operated the existing document imaging system for approximately fifteen years. Before the transition, the system was administered by
Enrollment IT, a departmental IT organization that primarily serves Admissions and Student Financial Services. Enterprise Systems acquired the imaging system on November 28, 2016. The transition project will ensure that everything that is needed to maintain the current imaging system is migrated to Enterprise Systems.