

WASHINGTON STATE UNIVERSITY

ENTERPRISE SYSTEMS

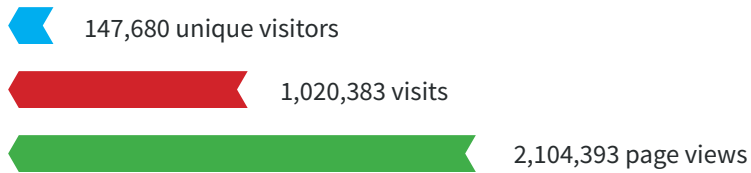
MONTHLY STATUS REPORT



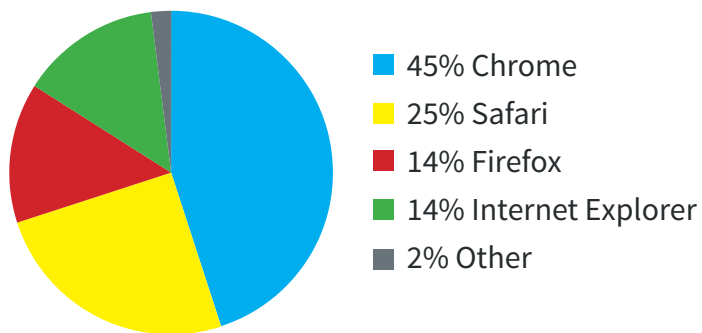
2015
AUGUST

STUDENT INFORMATION SYSTEM STATS

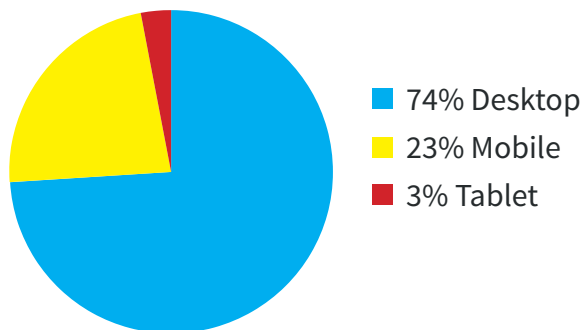
Student Information System Statistics



Browser



Device



JIRA BUGS

JIRA Bugs Statistics

- 41 new bugs
- 22 bugs closed
- 36 bugs in progress
- 20 bugs ready for test
- 1 bugs ready for production
- 16 bugs have been deferred

JIRA STATS

JIRA Statistics

- 1550 issues created
- 1396 issues resolved

JIRA SERVICE DESK










JIRA Service Desk Statistics

- 833 cases submitted
- 790 cases resolved

Case Breakdown

- Admissions and Recruitment
 - 97 cases submitted
 - 91 cases resolved
- Academic Advisement
 - 46 cases submitted
 - 41 cases resolved
- Business Intelligence
 - 19 cases submitted
 - 18 cases resolved
- Campus Community
 - 64 cases submitted
 - 64 cases resolved
- Financial Aid
 - 65 cases submitted
 - 64 cases resolved
- Student Financials
 - 112 cases submitted
 - 97 cases resolved
- Student Records
 - 59 cases submitted
 - 56 cases resolved
- Access Request
 - 270 cases submitted
 - 262 cases resolved
- Enterprise Systems
 - 78 cases submitted
 - 74 cases resolved
- eXplorance Blue
 - 23 cases submitted
 - 23 cases resolved

PROJECT STATUS KEY

-  In Progress (On Schedule) - Project is progressing as planned and on schedule.
-  In Progress (At Risk) - Project is progressing as planned but has had some minor delays or setbacks. If the delays or setbacks are not addressed the project will not be completed on-time.
-  In Progress (Critical) - Project is not progressing as planned and has had significant delays or setbacks. If the delays or setbacks are not addressed immediately the project will not be completed on-time.
-  In Progress (Missed Delivery Date) - Project is still moving forward but has missed its delivery date.
-  Completed (Early) - Project was successfully completed ahead of schedule.
-  Completed (On Time) - Project was successfully completed on time.
-  Completed (Late) - Project was completed behind schedule.
-  Not Started - Project has not begun.
-  Deferred - Project has been deferred.

PROJECT STATUS

Academic Advisement

Academic Advising Report Review

This is a joint effort between the Registrar's Office, Department Coordinators, and Enterprise Systems to review Academic Advisement Reports.

Expected Completion Date: August 31, 2015

■ **In Progress (Missed Delivery Date)**

Working with the Registrar's Office, Enterprise Systems has completed all of our planned meetings with the departments. Enterprise Systems expect to complete all of the corrections and updates by the end of September.

Advising Notes 2.0

Oracle has delivered components to maintain Advising Notes. This project tracks efforts related to the implementation of the new components and the transition away from 3C Comments.

Expected Completion Date: September 30, 2015

■ **In Progress (On Schedule)**

Most of the work to configure Advising Notes is complete. The outstanding items deal with the deactivation of Advising Notes 1.0, including the removal of custom links (which are being replaced by delivered Related Content objects).

General Studies - No more than three in UCORE

This project will track efforts to enhance the General Studies advisement report to ensure that more than three courses from a student's area of concentration are used to satisfy UCORE. This update will only impact General Studies students.

Expected Completion Date: September 30, 2015

■ **In Progress (On Schedule)**

A new requirement has been configured that will identify reports where more than three courses are shared between the UCORE and Major requirements. A preliminary report of students in violation of the three-course limit was sent to Anna, Joy and Tom in General Studies. Their preference is to activate the new requirement on September 10th. Enterprise Systems will review the updates with representatives from General Studies prior to implementation in production.

General Studies - No more than zero in GER

This project will track efforts to enhance the Advisement Report to ensure that courses from a student's areas of concentration are NOT used to satisfy GER. This update will only impact General Studies students.

Expected Completion Date: October 30, 2015

■ **In Progress (On Schedule)**

Now that the clearing and awarding of degrees for Spring 2015 is completed, this is one of three larger projects that was developed over the Summer. The changes will be activated in production beginning September 10th. Enterprise Systems has scheduled a review with representatives from General Studies prior to implementation in production.

The due date has been changed from August 31 to October 30 to better align with the clearing of Summer degrees. This change will be implemented in production beginning September 10th.

Graduate Program of Study

This is a continuation of the effort to implement the graduate research management module in conjunction with the Graduate School. This project aims to consume program of study forms submitted by students and automatically determine committee assignments and work-flow approvals.

Expected Completion Date: December 31, 2015

■ In Progress (At Risk)

Enterprise Systems is now creating external committee members within myWSU and assigning them as research committee members. Enterprise Systems also finalized the addition of a field to better track WSU Time To Degree data. Enterprise Systems conducted training sessions for graduate school staff related to the coding of program of study information in myWSU.

Enterprise Systems is continuing to work through the advising reports for the College of Education; the reports for Physics and Molecular Biosciences are complete. These reports serve as templates for students as they build their Program of Study.

Graduate Research Management

The Graduate School and Enterprise Systems will begin utilizing the graduate research management module to track graduate students. This offers the ability to track candidates' time to degree, create assignments, and allow for the submission of electronic documents.

Expected Completion Date: December 31, 2015

■ In Progress (At Risk)

The PeopleTools upgrade was completed last month. In August, Enterprise Systems began testing the configuration of the Notification Framework and the Rules Engine to implement automated workflow. We will continue to work to finalize that configuration. We have also been loading student data from the Student Record File (SRF) into Campus Solutions. Enterprise Systems has migrated 33% of the records from the SRF and will continue to migrate records through October.

Admission & Recruitment

Accept/Decline Admission

Working closely with the Admissions Office, the project aims to streamline the process for students to accept admission. This will reduce the workload on staff and allow all students to go through a single admission process.

Expected Completion Date: December 31, 2015

■ In Progress (On Schedule)

Work on this project is beginning again, with the immediate priority of streamlining the steps students go through to accept an admission offer.

ACT to PDL

Reports of ACT scores will be delivered using a new format beginning September 2015. This project tracks the work necessary to begin processing the new ACT file layout using PDL.

Expected Completion Date: August 31, 2015

■ In Progress (Missed Delivery Date)

All Configuration (excluding technical work specified in bug ATP-23) has been implemented into production and it has been decided to import all data at this time.

Since we cannot get a direct data feed for ACT files, the business process for ACT test scores will be as follows. Manually fetch the file and place it in the specified directory. A file watcher process will check the directory at 12 hour intervals. If a file is found an automatic process will move, rename, and load the data into the PDL staging tables. After a file has been processed it will then be moved, renamed, and archived for Admissions to utilize if the need ever arises. This process is currently running in production, but until we have trained Admission's end users it will not introduce any new data.

While we are waiting on our final bug to be completed, role level security will be assessed and assigned to key personnel in Admissions. Once that has happened, training will occur.

AP to PDL

This project tracks the work necessary to begin processing the new AP scores using PDL.

Expected Completion Date: October 30, 2015

■ **In Progress (On Schedule)**

Converting loading AP scores from Campus Solution's non supported 'external test score loading' to the new PDL process has been complete. All that remains left is to train Admissions in how to use this new process and then complete the rest of the automation of this process.

Currently our (PDL) AP process will retrieve the data from our established data feed, load it into suspense files in campus solutions, and then move and archive the file in a directory for Admissions convenience if it is ever needed. What is still left to automate is the posting process from test scores in suspense to the students record.

Evaluate My Transfer Credit

The Evaluate My Transfer Credit component allows students and prospects to self-report transfer credit and view an unofficial articulation report and advisement report based on the information provided.

Expected Completion Date: January 31, 2016

■ **In Progress (At Risk)**

Enterprise Systems is going to meet a new deadline of January 31, 2016 changed from August 31, 2016. A few technical modifications are required to render the component functional, these are in progress.

External Organization Review

This project will track efforts to normalize existing external organization information and standardize the process for adding and maintaining external organizations within Campus Solutions. This project will focus on external organizations where the organization type is School.

Expected Completion Date: July 29, 2016

■ **In Progress (On Schedule)**

This project will span multiple Summers. Several groups, including Admissions, Transfer Credit, International Programs, IR, and the Registrar's Office came together to review and standardize the process for creating and maintaining new External Organizations. Out of those discussions have come several opportunities to clean up existing data. Beginning the week of September 8th, we will be generating lists of data to be reviewed and updated.

Implement Undergraduate Admission Application Evaluation

The Undergraduate Admissions Office will begin using the Application Evaluation component to evaluate applications that don't immediately qualify for admission.

Expected Completion Date: May 1, 2016

■ **In Progress (On Schedule)**

This is a new project. We are in the early planning stages of the project. We are gathering information about the needs of the undergraduate admissions office and determining which work will be accomplished as part of this project.

International Programs - Transfer Credit Enhancements

International Programs processes transfer credit from a large number of international schools. The goal of this project is to use the SIS to manage conversion tables for courses, credits, grades, and automate as much of the process as possible. These conversion tables are currently maintained in external systems.

Expected Completion Date: August 31, 2015

■ **In Progress (Missed Delivery Date)**

International Programs staff continue to work through a list of international schools, identifying the appropriate Term Type and Grading Basis for each. These changes will be loaded into Campus Solutions for the admissions cycle once they are received from International Programs. The updates will reduce the amount of data entry associated

with the processing of applicant transcripts. We will also begin adding international students to a student group to facilitate the satisfaction of graduation requirements on the Advising Report.

Pharmacy - Admission Deposit

The Pharmacy Program will begin charging a \$500 Admissions Deposit to applicants for the Fall 2016 term and beyond. Applicants to the Pharmacy Program will also be processed within Campus Solutions.

Expected Completion Date: November 20, 2015


 **In Progress (At Risk)**

Enterprise Systems will begin training the Undergraduate Admissions Office and College of Pharmacy to finalize new policies, business practices and reports. The project status is Yellow because we do not have the training sessions scheduled yet. The underlying configuration that will charge students a \$500 admissions deposit has been configured and is in place.

SAT to PDL

Prospect/Admissions Data Load (PDL) enables data loads to Campus Solutions from external sources, including, but not limited to, test scores. Deployment of this new data load feature will allow the system to respond to layout changes announced by various test agencies.

Expected Completion Date: October 30, 2015

 **In Progress (On Schedule)**


SAT Scores will be reported in a new file format beginning October 2015. Oracle has delivered a template for loading SAT scores via PDL with Bundle 38. Enterprise Systems will install Bundle 38 into production during the weekend of September 18th-19th. Training and testing will resume once the bundle has been installed.

Enterprise Wide

Graduate Business Academic Career

The purpose of this project is to create a new Business Academic Career and convert Graduate MBA Programs and Students to new Business Career for Fall 2015. This will allow the Graduate MBA Program to manage their own admissions and more effectively track students.

Expected Completion Date: August 31, 2015


 **In Progress (On Schedule)**

Fall Tuition and Fee Calculation completed for new Business Career MBA Programs on August 09, 2015. Financial Aid disbursed on August 19, 2015. The final sequence for converting Summer 2015 courses and grades from Graduate Career to Business Career was completed on August 31, 2015. MBA Degree Audit Reports have been moved to Production, but have not been activated yet. Once final approval is received from Carson College of Business and University Registrar, the Degree Audit Reports will be activated for use for Fall 2015 Degree Clearance.

Notification Framework

The Notification Framework Project is a pilot project in which Enterprise Systems will partner with Student Financial Services. This framework will allow us to leverage multiple notification channels such as email, text messaging, and announcements to provide a new means of communication.

Expected Completion Date: December 18, 2015

 **In Progress (On Schedule)**

Enterprise Systems is working to complete the planning phase of the notification framework project.

Oracle Mobile

Oracle released a mobile application for Campus Solutions (myWSU). The application installs natively on iOS and Android devices. This student facing application will allow students to see their schedule, grades, financial aid, student financials, and add / drop classes from their mobile devices.

Expected Completion Date: November 30, 2015

■ In Progress (Critical)

The Oracle mobile project missed its initial delivery date of August 28, 2015 due to authentication issues that have not yet been resolved. The project plan has been updated and additional resources have been added to the project. Once the authentication is working a pilot group will begin using the product in the production environment.

eXplorance Blue

Blue AHNS College of Agricultural, Human, and Natural Resource Sciences

This project is to measure progress for the semester Blue project setup for this college course evaluations.

Expected Completion Date: December 31, 2015

■ In Progress (On Schedule)

This project is to measure progress for the semester Blue project setup for this college course evaluations. Initial planning meeting is set for September 3rd.

Blue BlueSIS 2157 Data Setup and Configuration

This project is for BlueSIS 2157 term data setup, configuration of data feeds, data rules and views used to populate Blue data sources for Fall 2015.

Expected Completion Date: November 30, 2015

■ In Progress (On Schedule)

Work is ongoing to prepare for Fall 2105 production course evaluations. This project will continue during the semester as we are tracking technical updates and changes to production here.

Blue Carson College of Business

On-boarding of the new BUSN questionnaire for Fall 2015 and all subsequent deliveries of Course Evaluations by term.

Expected Completion Date: December 31, 2016

■ In Progress (On Schedule)

Work on setup and changes to the Carson College of Business Blue evaluations is in progress. This project is on track with a challenging timeline to prepare for early September course evaluations. Changes from the Aug 31 meeting with the college are currently being implemented.

Blue College of Arts and Sciences Department On-board

This project is to track the on-boarding of the College of Arts and Sciences. ARSC will be piloting a new questionnaire with college questions and departmental questions with 5 departments in Fall 2015. Previously in Blue we have had Chemistry and Roots (history program). These two departments will be integrated in the new questionnaire with Fine Arts, Psychology, and Math. All previous implementations will need to be redone as a “new” project.

Expected Completion Date: December 31, 2015

■ In Progress (On Schedule)

The college committee, ESG and ATL met August 31 and is on track to onboard the college course evaluations into Blue with now 6 pilot departments and online college courses.

The departments within the college participating this Fall will be

- Chemistry
- Fine Arts
- Foreign Languages
- History
- Math
- Psychology

In addition all online courses within the college will move to be evaluated in the college pilot questionnaire in the Fall. Even if the online course is not in one of the departments above it will get all the common college questions, plus the online ones.

The committee is being split into two subgroups:

- One to work on the further revisions to the common college questions with a deadline in mid October.
- One to work on college policies and procedures college wide with a deadline in early October

The college will need to finalize proposed courses instructor pairings and course components by identifying the data needs in conjunction with ESG by mid September so DIG work can begin.

Blue Database Migration from ATL Server to Enterprise Systems

WSU Enrollment data is passed to eXplorance Blue via an intermediate database called “BlueSIS”. This database is currently hosted on ATL equipment, but should be moved to a server or service under Enterprise Systems.

Expected Completion Date: December 31, 2015

■ In Progress (On Schedule)

Joshua met with Mark, Michael, and Gene Leonard on August 28, 2015. Plans to set up a copy of our BlueSIS backup onto their IS-SQLBU server were made. They also discussed many of the details of migrating the BlueSIS production activity to a new virtual server running SQL Server 2012

Blue DIG Tool Installation, Configuration and Training

The vendor eXplorance Blue has released a new component for Blue called the Data Integrity Gateway (DIG). This project will track all aspects of the installation, configuration, conversion, training and use of the DIG for Fall 2015 production. DIG will be used to clean and prepare the course and course-instructor pairings data for Fall 2015 evaluations.

Expected Completion Date: November 30, 2015

■ In Progress (On Schedule)

To date, we have tested multiple releases of DIG. We are currently testing the Release Candidate. Every version to date, including the RC, has seen an interruption to testing due to one or more show-stopper bugs. eXplorance has responded quickly and professionally.

Outstanding issues are summarized here:

1. Data Issues - do not evaluate flag, original course coding after merge/split
2. DIG Data Rules need revision for merges and splits to produce the right results, which will require another turnaround with eXplorance.
3. We still need to develop process and procedures for our CEC’s to follow, and we need to train them on this process.

Blue HONR Honors College Fall 2015 Course Evaluations

This project is to measure progress for the semester Blue project setup for this college course evaluations.

Expected Completion Date: December 31, 2015

■ In Progress (On Schedule)

Blue project setup for this college course evaluations for Fall 2015 will be tracked in this project. Initial meeting for Fall planning is set for Tuesday September 8th.

Blue Murrow College On-board

Murrow college has not been in Blue or Skylight. We are on-boarding the college into Blue from paper. The questionnaire needs to be developed, project policies and parameters defined and data cleaned and entered via the DIG tool for Fall 2015.

Expected Completion Date: December 31, 2015

■ In Progress (On Schedule)

Successful onboard meeting occurred.

Next steps:

- ATL and college to further revise questionnaire and pass to Enterprise Systems
- Enterprise Systems will enter the questionnaire and review and train the CEC
- Enterprise Systems will review the Fall data for DIG preparation

Blue Training and Orientation for DIG Fall 2015

Project will track and plan the orientation to Blue for new CEC's and DIG training for all Blue CEC's.

Expected Completion Date: October 30, 2015

■ In Progress (On Schedule)

Planning CEC training and orientation for Fall 2015 for DIG and Blue. Currently we are working with the vendor to develop our training materials. We anticipate doing this training in September.

Financial Aid

External Awards Business Process Re-engineering

The purpose of this project is to review and re-engineer Financial Aid External Awards business processes.

Expected Completion Date: October 1, 2015

■ In Progress (On Schedule)

Project began with the first business process design meeting on March 27, 2015. Student Financial Services users Joy Scourey and Alan Shipman provided the scope at the meeting and there are two pieces that we will be working on to enhance the use of External Awards for 2 different groups that haven't run through the external process before. The first group is one-term students and the second group is for students who have already been packaged. Discussed this project with Joy at SOS meeting on June 11, 2015 and she said with all the competing tasks right now it would best to move the due date of this project. We decided that October 1, 2015 should be the new due date. Project has been updated with a due date of October 1, 2015. Enterprise Systems began discussions with Student Financial Services again on August 31, 2015, requesting a sample file to test one-term students.

Financial Aid Census 15/16

Student Financial Services has requested modifications to the ongoing FA Census Process for 15/16 that we will be incorporating for Fall 2015 and Spring 2016.

Expected Completion Date: September 4, 2015

■ In Progress (On Schedule)

Student Financial Services has requested modifications to the ongoing FA Census Process for 15/16 that we will be incorporating for Fall 2015 and Spring 2016. This project has been underway for the past month. Testing of census select will be finishing up on September 3, 2015 with it going live and running on September 5, 2015 through September 8, 2015 as Enterprise Systems and Student Financial Services complete the outlined tasks in the Confluence document "FA Census/2015-16 Fall FA Census".

Financial Aid Data Warehouse

The purpose of this project is to identify appropriate Tables, Views and Fields in Campus Solutions for Financial Aid to populate and validate those records in a new Enterprise Systems subject area in the Data Warehouse.

Expected Completion Date: March 30, 2016

■ In Progress (On Schedule)

Additional team members have been added to the project. Requirements and data model are being reevaluated. The completion date has been adjusted to reflect the change in scope.

Student Financial Services Communications with non-aid year specific Comm Gens

Enterprise Systems project to work with Student Financial Services for 16/17 changes to communications, so that

we can create generic communication generation run controls and not have to reset them up each year.

Expected Completion Date: TBD

 **In Progress (On Schedule)**

Project has not yet begun and has a Jan. 2016 due date for 16/17 communications. This project will begin in Fall 2015 with the 16/17 Aid Year Rollover.

Student Financials

Grad Memo/FA Flex Waiver

Graduate School in conjunction with Financial Aid & University Receivables has created an automated workflow to create and route a department initiated graduate memo for funding Graduate positions. Enterprise Systems is creating a series of guarantees that will be group posted as well as new FA flex waivers that will be posted by University Receivables personnel. These waivers will allow for tuition payment swapping.

Expected Completion Date: July 31, 2015

 **In Progress (Missed Delivery Date)**

Eric is still waiting to get security info on his server, so that Monica can permit his server to talk with her server. So the jobs are being run manually at this time. The majority of the project is complete just waiting on the automation portion of the project to be completed.

HigherOne CashNet Implementation

Implement New Cashiering and e-commerce Infrastructure for WSU. HigherOne was the successful vendor from an RFP. Project will encompass Cashiering, Credit Card, eCheck payments, Web Site e-commerce and student account updates to PeopleSoft.

Expected Completion Date: April 8, 2016

 **In Progress (At Risk)**


Cashiering Go live is set for October 14, 2015. Live training will take place on the Pullman campus. WSU is currently waiting for several customizations that are currently being developed by HigherOne team members to allow for payments to be posted to Organizations, as well as specific invoice payments.

Additional testing is on hold until new development is completed. Portal-TST was refreshed. There was a minor connectivity issue that was resolved within a day by Justin & HigherOne's team.

Student Financials Data Warehouse

This project will bring essential Student Financials data into the new Data Warehouse. The data will be validated and ready for reporting in OBIEE.

Expected Completion Date: March 30, 2016


 **In Progress (On Schedule)**

Additional team members have been added to the project. Requirements and data model are being reevaluated. The completion date has been adjusted to reflect the change in scope.

Tri-Cities College in the High School

Build out configuration for the Tri-Cities College in the High School program for Fall 2015

Expected Completion Date: September 30, 2015

 **In Progress (On Schedule)**

Details for this new program have not been provided to Enterprise Systems at this time. We are waiting for information from Nancy Roe and Jessica Dempsey. We have tried to contact them multiple times, but we have not received a response. However, high school in the Tri-Cities does not start until mid to late September. As a consequence, the project completion due date has been moved to September 30, 2015.

Tri-Cities Running Start

Build out configuration for Tri-Cities Running Start program for Fall 2015

Expected Completion Date: August 28, 2015

■ **In Progress (Missed Delivery Date)**

Tri-Cities Running Start configuration & student charges have been completed. Enterprise Systems has asked the Tri-Cities staff members to review the delivered product. Once the review is complete the project will be closed.

Student Records

Campus Solutions Class Scheduler

Create roles and components necessary to give access to department and college schedulers to class section update in the SIS. Will allow direct update of class schedule information while providing mechanisms to control what data is updated as well as when it is open for update. The project will allow schedulers to perform their work within one system, and allow the legacy ROOMS system to be retired.

Expected Completion Date: December 15, 2015

■ **In Progress (On Schedule)**

Training for Summer 2016 scheduled as well as for Reserve Capacity. Project is on track.

Cancellation of Enrollment System

This system allows students to request cancellation of their enrollment on or after the first day of the term. In addition, offices are notified that a request for cancellation has been entered. This system will be both external to myWSU with some development within myWSU as well.

Expected Completion Date: April 26, 2016

■ **In Progress (On Schedule)**

Web service is ready and made available for use by Registrar and Enrollment IT.

eXplorance Blue Check Box

Project to create a checkbox on the first row of Instructor Assignment information for each class section that indicates whether the assigned instructor should be evaluated in eXplorance Blue course evaluation system.

Expected Completion Date: October 1, 2015

■ **In Progress (On Schedule)**

Project is on track for completion sometime during late summer or mid-fall for use by departments in Spring 2016 or possibly earlier.

Final Grade Roster F Grades - Last Date Attended

Provide records and interface changes to require faculty to assign a Last Date of Attendance for non-earned F grades.

Expected Completion Date: November 13, 2015

■ **In Progress (On Schedule)**

Common Attribute Framework is created in Test and Faculty Center updates nearly ready for Test. Project is on track to be tested and finished before the start of Fall term.

OBIEE Subject Validation - Student Records

The purpose of this project is to identify appropriate records, views and fields in Campus Solutions for Student Records that should be populated in the warehouse.

Expected Completion Date: September 30, 2015

■ **In Progress (At Risk)**

Record creation continues as well as ongoing review of these records and correction of formatting and joins as necessary. Formal Validation process has not begun which puts this project behind schedule.

Official Transcript External Interface

This project will allow the use of a third-party software platform to request and process official transcript requests.

Expected Completion Date: August 14, 2015

■ **In Progress (Missed Delivery Date)**

Project to integrate a third-party software vendor into the myWSU for transcript production is in progress with technical work progressing. On June 26, 2015 Matt Zimmerman provided documentation to Credentials in response to their initial data request. Response included a request for information to Courtney Reed, CRM, regarding a schedule for future weekly meetings.

Technical

Robo Registrar

This project will facilitate the installation, configuration and implementation of Robo Registrar in a production environment. Robo Registrar provides official transcripts to students utilizing information provided by Washington State University's Student Information System. This will automate the request and generation of the transcripts and eliminate the manual process currently used.

Expected Completion Date: August 28, 2015

■ **In Progress (Missed Delivery Date)**

Robo Registrar testing is progressing. The Registrar's office will continue testing through the month of September. Enterprise Systems is per-positioning the production environment. Network rules have been configured, but not tested, and the vendor has been contacted concerning any requirements on their part. The test environment was impacted by the refresh of Test and it has been restored. The question of local printing has been discussed and the Registrars office will take the lead on this issue.

Deferred

Audit Tables for Student Financial Services

The purpose of this project is to develop a process to identify and track historical changes that occur on critical Financial Aid Tables.

Expected Completion Date: TBD

■ **Deferred**

Audit Tables for Student Financial Services project is being deferred at this time. There is already an initiative underway to develop an audit process for Checklists in PeopleSoft Campus Solutions.

BN Bookie Charges on Student Accounts

Asst VP Johnston has requested that the SIS post up to \$600 in Books and education related expenses from the Student Book Corporation onto the Student Account. Project will be coordinated and implemented in conjunction with Barnes & Noble Corporate Staff.

Expected Completion Date: TBD

■ **Deferred**

BN Bookie Charges on Student Accounts has been deferred at this time. Enterprise Systems is waiting for clarification on whether or not this project will move forward for Fall 2015. Concerns have been raised about the process and how it will interface with FERPA requirements and standards. A decision is needed as soon as possible if we plan to implement for Fall 2015.

Financial Aid Accept Decline Awards Self Service Messaging

Have a page come up after the student hits submit on the Accept/Decline Award that then would provide the information for each of the actions related to the loan item type (i.e. if they accepted the Staffords-MPN/Entrance info, if they declined the PLUS- what to do to have them re-offered in the future, etc.). Since that would be a bolt on page, rather than a mod to the delivered self service page, it would be easier to implement as well as maintain. Also create a page that Student Financial Services would maintain with the messaging, so they can update it

whenever they need/want to.

Expected Completion Date: December 1, 2015

■ **Deferred**

This project is currently deferred until September 14, 2015 per project request form. Once the project has started, Student Financial Services wants to create a page that comes up after the student hits submit on the Accept/Decline Award that then would provide the information for each of the actions related to the loan item type (i.e. if they accepted the Staffords-MPN/Entrance info, if they declined the PLUS- what to do to have them re-offered in the future, etc.). Also create a page that Student Financial Services would maintain with the messaging, so they can update it whenever they need/want to. Have scheduled the first planning meeting for Sept. 16th at 11am.

Financial Aid SAP DOC Intake

From Project Request form: We want a form available to student's academic advisers for the satisfactory academic progress (SAP) maximum time frame (MTF) process. We want the form on the partner portal to connect to students Student Financial Services checklists in myWSU. So when an adviser submits it for a student the student checklist is updated to received. We don't want an adviser to submit a form for a student that does not need the form. In my.wsu we want a checklist to be assigned for MTF students when the SAP process is run. We want a communication to go out to the student and adviser when the checklist is assigned to the student.

Expected Completion Date: December 15, 2015

■ **Deferred**

Project has not begun yet. Jira Desk ticket FASD-54 indicates SFS would like to start working on this project in conjunction with EIT after Fall 2016 start is completed in mid-September.

Housing Payment Plan Billing

Incorporating housing payment plan billing into standard monthly billing run by University Receivables.

Expected Completion Date: TBD

■ **Deferred**

Enterprise Systems, University Receivables and Housing and Dining Services and via the tuition payment plan task force have determined the project should be deferred at this time, but will be addressed in the course of the CashNet Point of Sales implementation.

SNG Reporting Changes

Need to modify the SNG Reporting modification in the SIS so that it pulls from Student Records data for enrollment information versus FA Term. In 2013/2014 and 2014/2015 Enterprise Systems extracted SR enrollment data and blended the delivered report data together using MS Access. Add some other enhancements for 2015/2016 reporting, along with changes made by WSAC. Enhancing this process will allow for faster uploading of data so that Student Financial Services staff have the edits to review and fix sooner than the current 8 days prior to the report due date.

Expected Completion Date: TBD

■ **Deferred**

Project was placed on the "Deferred" list while Washington State was in extended biennial legislative sessions. Now that all changes for 15/16 are implemented with tuition reduction impacts and fall semester has begun, we will be moving this project back to an active status to start work on it. This project will need to be have multiple iterations due to each report needing to report statuses differently based on the time of year.

Future

Blue College of Education On-board

Expected Completion Date: TBD

■ **Not Started**

Project is currently in the initial discussion and planning phase.

Blue College of Medical Sciences On-board

Expected Completion Date: TBD

■ Not Started

Project is currently in the initial discussion and planning phase.

Pell & State Need Grant Reconciliation

The purpose of the project is to develop a process to assist with Pell and State Need Grant (SNG) reconciliation.

Expected Completion Date: TBD

■ Not Started

Project is in initial discussion and planning phases. It will remain categorized as Future Project until we reach some decisions on how and when we want to approach project. At that time it will be reclassified under Financial Aid Category.

Population Update Inactive Aid Files

The purpose of this project is to develop a process that will identify and update inactive Financial Aid files.

Expected Completion Date: TBD

■ Not Started

This project is currently in the initial discussion and planning phase. It will remain categorized under Future Projects until we reach some key decisions on how and when to move forward. At that time, project will be reclassified under active Financial Aid project.

Single Sign On Student Financial Services Documents

Expected Completion Date: TBD

■ Not Started

Project is currently in the initial discussion and planning phase and may be implemented in future if needed.

PROJECTS COMPLETED THIS MONTH

Hide Disbursement Date in Student Center

From Project Request Document- In the student view in myWSU under the financial aid section the system displays a general disbursement date. The date displayed is the earliest date that aid can disburse but it is not necessarily the true date that aid will be delivered. Aid delivery is contingent on individual student factors. We would like to have it removed because it is misleading to students.

Expected Completion Date: August 1, 2015

■ Completed

North Puget Sound Everett

The purpose of this project is to implement a new administrative campus for Everett Center in Campus Solutions and define Academic Programs and Plans offered on new Campus for Fall 2015.

Expected Completion Date: August 14, 2015

■ Completed

PLUS Adverse Credit Counseling

Submitted by Student Financial Services (Tyler Heu) for establishing a checklist for students and staff to view when PLUS Counseling is still needed for adverse credit history for the loan.


Expected Completion Date: August 7, 2015

■ Completed

WSU Official Preferred Email

Beginning with Fall 2015, all Persons with an active Academic Program and class enrollment will have their Preferred Email Address set to WSU Official Email Type. From this point forward, students will not be allowed to change the Preferred Email address from WSU. Enrollment Management Team will have ability to determine at what point in time each Semester (Fall, Spring, Summer) new students will have the Preferred Email set to WSU.

Expected Completion Date: August 16, 2015

 **Completed**